

Riley Township Planning Commission

Regular Meeting Minutes

Meeting Details

Date: March 19, 2018

Time: 7:00 p.m.

Location: Riley Township Hall

Open

- Called to order at 7:00 p.m.
- Pledge of Allegiance

Roll Call

Present: Larry Moquin, Doug Pratt, Duane Hagle, Michele Daly-Brown, Dave Rushing, Dawn Behem

Absent: Jerry Filion (excused)

Agenda

- Changes to agenda: None
- Motion made to accept agenda by Doug Pratt, seconded by Larry Moquin. All in favor, motion passed.

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- Changes to Regular Meeting Minutes: None
- Motion made to accept minutes by Doug Pratt, seconded by Duane Hagel. All in favor, motion passed.

Public Comments on Agenda Items – None Present

Public Hearing – None Scheduled

Guest Speaker

Dave Rushing, St. Clair County Commissioner, reported the State of the County Address will be held this Friday, March 23rd at Noon at Alexanders banquet hall in Marysville.

Harold Green presented to the planning commission that DLF has been evicted from the gravel pit located on 1280 Kinney Road; the property is now owned by him and has been working with Jennifer Klieman and Kevin Dehart, (present in the audience) who are interested in coming in to mine the property for him. Questions were presented to which applications and permits were needed to operate mining on the property as soon as possible. The planning commission directed to obtain copies of the zoning ordinance for sections 1124 and 913 and to obtain applications for Special Approval Use/Site Plan, and Mining Permit from the township office to be submitted for the next regular planning commission meeting on April 16th.

Trustee Report

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Duane Hagle reported the road trip has been rescheduled for April 5th; tabled the hall flooring to wait for another bid; and approved Ellis Lawn Care for 2018 season.

Parks & Recreation Report

Duane Hagle reported working on the parking lot bids and Spring Fling to be held the first weekend in June.

Board of Appeals Report

Larry Moquin reported a meeting is scheduled to be held on April 12th at 7 p.m. for 818 Miller Road regarding solar arrays and setback issue.

New Business

- A. None

Old Business

- A. **Review of Section 906 - Off Street Parking Requirements:** Reviewed all sections of proposed amendment and made changes to be edited for the next scheduled meeting.
- B. **Review for recommendation approval of proposed changes to amend Zoning Ordinance #33: Article 9, Section 909 (c)(2,3) – Signs: Application Process Review and Approval:** Reviewed email communications from Metro Planning for discussion. Larry Moquin signed the requested Township Zoning Ordinance Amendment Referral form to be emailed to Metro Planning by Dawn Behem.

Committee Reports - None

Communications Received

- Letter from planning commission to Mrs. Dianna Cleary dated February 21, 2018 for action taken regarding Special Use Application # 2018-01
- Email from planning commission to Metro Planning dated February 21, 2018 with response regarding proposed Amendment for Section 909 – Signs
- Email to planning commission received from Metro Planning dated February 28, 2018 regarding proposed amendment for Section 909 – Signs
- Telephone call received from Paul Wilson, Ordinance Officer, to Dawn Behem on March 13, 2018 regarding letter to Mrs. Dianna Cleary dated February 21, 2018
- Email from Dawn Behem to Paul Wilson, Ordinance Officer, dated March 13, 2018 to send copies of the draft meeting minutes dated February 19, 2018, and the letter to Dianna Cleary dated February 21, 2018
- Received from Al Titus, copy of letter from Paul Wilson, Ordinance Officer, to Mrs. Dianna Cleary dated March 18, 2018 regarding Special Use Application # 2018-01 right to appeal to the zoning board of appeals
- Copy of article titled “Greenwood Twp. Wind Energy Ordinance Revisions Approved” by James D. Brown printed in the Yale Expositor on February 28, 2018 provided by Dawn Behem

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Comments from the Public – None presented

Comments from Planning Commission Members (not addressed)

Larry Moquin is interested in attending the 2018 Annual Workshop held on March 29th at the St. Clair County Administration Building and submitted the completed registration form to be faxed to Metro Planning. Topics at this year's workshop will be "Form Based Codes: The Next Big Thing for your Community" by MSU Extension, "ZBA Basics", and "St. Clair County Storm Water Impact and Management".

Next Regular Meeting

Date: April 16, 2018

Time: 7:00 p.m.

Location: Riley Township Hall

Adjournment

Motion by Duane Hagle, seconded by Doug Pratt at 8:31 p.m. All in favor, motion passed.

Respectfully submitted by,

Dawn Behem, Recording Secretary

Larry Moquin, Chairperson