

Riley Township Planning Commission

Regular Meeting Minutes

Meeting Details

Date: September 17, 2018

Time: 7:00 p.m.

Location: Riley Township Hall

Open

- Called to order at 7:00 p.m.
- Pledge of Allegiance

Roll Call

Present: Doug Pratt, Michele Daly-Brown, Duane Hagle, Jerry Filion, Dawn Behem

Absent: Larry Moquin (excused), Dave Rushing (excused)

Agenda

- Changes to agenda: None
- Motion made to accept agenda by Duane Hagle, seconded by Jerry Filion. All in favor, motion passed.

Regular Meeting Minutes – May 21, 2018

- Changes to Regular Meeting Minutes: None
- Motion made to accept minutes by Michele Daly-Brown, seconded by Jerry Filion. All in favor, motion passed.

Public Comments on Agenda Items – None Present

Public Hearing: None

Guest Speaker – None Present

Trustee Report

Duane Hagle commented the Board is still seeking funding options for the Hough Road bridge repair project; property at 609 Burnell Road was tabled; and Tibbets Road cemetery deed is in progress.

Parks & Recreation Report

Duane Hagle commented the Fall Festival will be held on September 29th from 11am-3pm with food, a clown, pony rides, train rides, bouncy house and classic car show; and looking into possible new playground equipment at the park.

Board of Appeals Report

Al Titus commented the Board of Appeals approved two variance requests over the summer months. Approved to change solar panel setback requirement from 25 foot to 15 foot; and approved pole barn setback from house frontage.

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New Business

- A. None

Old Business

- A. **Review of Section 906 - Off Street Parking Requirements:** Discussed and reviewed email from Clerk, Deborah Rhein stating they received the recommendation for approval report from Metro Planning and Township Board approved the amendment.
- B. **Review Draft of Proposed New Ordinance for Fences:** Dawn Behem submitted a draft ordinance for review. Changes made on the draft include: omit “~~a residential or~~” from Permits Required section; Add section “Must comply with all other state and local regulations”; And add section “All fences shall be maintained in good repair”. The proposed ordinance will be listed under the Zoning Ordinance Article 9 as Section 924: Fences and Walls.
 - ***Motion to schedule a public hearing held on October 15, 2018 to accept public comments on the proposed zoning ordinance amendment Section 924: Fences and Walls made by Duane Hagle, seconded by Dawn Behem. All in favor, motion passed.***

Committee Reports - None

Communications Received

- Email forwarded from Metro Planning dated August 20, 2018 to “Save the Date” on upcoming workshop to be held on October 29, 2018.
- Memo to Riley Township Board dated May 22, 2018 regarding Section 906 Amendment.
- Correspondence to Wiegand Crushing Company dated May 22, 2018 regarding Mining Application approval with stipulations.
- Email response from Clerk, Deborah Rhein, dated July 11, 2018 regarding Section 906 Amendment and Metro Planning Recommendation report.
- Correspondence received from Village of Emmett dated July 31, 2018 advising review of their Master Plan.

Comments from the Public - None

Comments from Planning Commission Members (not addressed)

Dawn Behem commented hearing pumps running from the neighboring mining property continuously throughout the middle of the night on weekends over the last several months and asked if this was considered operating outside of business hours. Al Titus commented that he would look into it.

Next Regular Meeting

Date: October 15, 2018

Time: 7:00 p.m.

Location: Riley Township Hall

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Adjournment

Motion by Duane Hagle, seconded by Michele Daly-Brown at 7:50 p.m. All in favor, motion passed.

Respectfully submitted by,

Dawn Behem, Recording Secretary

Doug Pratt, Chairperson (Acting)