

Riley Township Planning Commission

Regular Meeting Minutes

Meeting Details

Date: November 19, 2018

Time: 7:00 p.m.

Location: Riley Township Hall

Open

- Called to order at 7:00 p.m.
- Pledge of Allegiance

Roll Call

Present: Larry Moquin, Doug Pratt, Michele Daly-Brown, Duane Hagle, Dave Rushing, Jerry Fillion, Dawn Behem

Absent: None

Agenda

- Changes to agenda: Correction to change next meeting to be held in 2019.
- *Motion to accept agenda with corrections made by Doug Pratt, seconded by Larry Moquin. All in favor, motion passed.*

Regular Meeting Minutes – October 15, 2018

- Changes to Regular Meeting Minutes: Correct spelling of name for “Capozzo” in two places noted in minutes; and correction within Trustee Report to state EMS “is interested” on the property at 609 Burnell.
- *Motion to accept minutes with corrections made by Dave Rushing, seconded by Duane Hagle. All in favor, motion passed.*

Public Comments on Agenda Items – None Presented

Public Hearing: None Scheduled

Guest Speaker

County Commissioner, Dave Rushing, reported will be attending city council meeting in Memphis on December 4th for the proclamation honoring Bob Phillips which was drafted and approved by the Board of Commissioners along with the Fire Marshal to present the flag which was flown at half-mast in honor of Bob Phillips.

Trustee Report

Duane Hagle reported the Tibbets Road cemetery deed is still in progress; Richmond/Lenox EMS is very interested in the shared building on property at 609 Burnell Road; Annual hearing was held on the special assessment for trash pickup; and the election had a record turnout of 1515 voters with included 409 Absentee Ballots.

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Parks & Recreation Report

Duane Hagle reported had a presentation on ADA approved park benches and playground equipment and public trends; and in process of having plaques made for Rushing's family donation and tribute.

Board of Appeals Report – None present

New Business

- A. None

Old Business

- A. **Review Proposed changes to Amend Riley Township Zoning Ordinance #33: Article 9, Section 924 (A-P): Fences and Walls:** Reviewed recommendation report received on November 13, 2018 from Metro Planning Commission. Comments requested by Larry Moquin and discussion held among all members present.
 - *Motion to approve and send proposed changes to amend zoning ordinance #33, Section 924(A-P): Fences and Walls to Riley Township Board with recommendation to send to the township attorney for final review of ordinance and guidance on Section 924(M): Violations and Penalties made by Doug Pratt, seconded by Larry Moquin. Six in favor, one opposed. Motion passed.*

Committee Reports - None

Communications Received

- Received copy of Fax/E-mail communication on October 24, 2018 to Mark Hohmann from Riley Township Office-H.M. regarding copy of Sign Ordinance
- Received Notice of Adoption and Transmission of Master Plan for Kenockee Township, MI dated October 31, 2018
- Received Recommendation Report from Metro Planning Commission on November 13, 2018 for Text Amendment – Fences and Walls

Comments from the Public – None presented

Comments from Planning Commission Members (not addressed)

- Dawn Behem commented the Training Reimbursement forms have already been submitted into the Township office with mileage included for attending the 2018 Fall workshop held by Metro Planning on October 29, 2018.
- Larry Moquin announced he may be in Florida and unavailable to attend the meetings held in January, February and March.
- Larry Moquin requested from Dawn Behem to prepare the Annual Report for the January meeting to the township board.

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Next Regular Meeting

Date: January 21, 2019

Time: 7:00 p.m.

Location: Riley Township Hall

Adjournment

Motion made Doug Pratt, seconded by Duane Hagle at 7:39 p.m. All in favor, motion passed.

Respectfully submitted by,

Dawn Behem, Recording Secretary

Larry Moquin, Chairperson