

Riley Township Planning Commission

Regular Meeting Minutes

Meeting Details

Date: April 15, 2019 Time: 7:05 p.m. Location: Riley Township Hall

Open

- Called to order at 7:00 p.m.
- Pledge of Allegiance

Roll Call

Present: Larry Moquin, Doug Pratt, Michele Daly-Brown, Duane Hagle, Dawn Behem

Absent: Jerry Filion (excused), Dave Rushing (excused)

Agenda

- Changes to agenda: None
- *Motion to accept agenda made by Doug Pratt, seconded by Larry Moquin. All in favor, motion passed.*

Regular Meeting Minutes – March 18, 2019

- Changes to Regular Meeting Minutes: Trustee Report: Change “Richmond’s EMS’s” to “Richmond-Lenox EMS”, “Memphis Fire Department” to “township”, “1/3” to “.3”, correct name to “Rodzos”, and add “partially” cover the fire contracts; Parks & Recreation Report: correct name to “Mark Brochu”; Comments from PC Members: correct Doug Pratt’s comments to “to do a preliminary fire dept check,”.
- *Motion to accept minutes with changes made by Duane Hagle, seconded by Doug Pratt. All in favor, motion passed.*

Public Comments on Agenda Items – None Present

Public Hearing: None Scheduled

Guest Speaker – None

Trustee Report

Duane Hagle reported board meeting was held on April 9th: removed Section 1209 from the agenda until the attorney is finished looking at it; approved up to \$2500 to the Parks and Rec to hire a professional planner; Ordinance Officer, Paul Wilson, stepped down to take another job position but will remain until his replacement is hired; annual road trip with the Road Commission was held on April 12th; Special Assessment Public Hearing was held on April 12th; and next board meeting will be on May 13th.

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Parks & Recreation Report

Duane Hagle reported they received approval to hire a professional planner; working on the Spring Fling; and still looking into new park equipment.

Board of Appeals Report – None present

New Business

A. None

Old Business

A. Review Section 1209 – Temporary Mobile Home or Construction Office: Received copies of Zoning Ordinance Section 1209, Riley Township Ordinance #6 – House Trailer Ordinance, and Policy #7 – Temporary Trailer Permits from the township to be included for review. Commission members reviewed and discussed all documents and agreed parts of Section 1209 could be updated to address septic, water, and inspections for temporary trailers used for damaged or under construction of new homes. Doug Wendland (present in audience) presented and submitted a document list “Requirements and Prerequisites RV or Trailer on land proposed for building a new home” to the commission for consideration.

- *Motion to revise Section 1209 to add new construction, remove 5-year-old trailer age with stipulations, modify part (B) concerning removal or taking trailer out of service, and to correct part (D) to remove the word “not” made by Larry Moquin, seconded by Doug Pratt. All in favor, motion passed.*

Discussed contents of Township Ordinance #6 pertaining mostly to trailer camps, and reviewed current zoning definitions, ordinances, and special uses including Section 1112 which covers campgrounds, overnight camping parks and specialized resorts.

- *Motion to suggest and ask for direction from the Township Board to pull out all trailer camp content from Regulatory Ordinance #6 into Zoning Ordinance Section 1112 made by Larry Moquin, seconded by Michele Daly-Brown. All in favor, motion passed.*

Committee Reports – None

Communications Received

- March 22, 2019 correspondence sent to Weigand Crushing Company regarding Annual Mining Application approval

Comments from the Public – None

Comments from Planning Commission Members (not addressed) – None

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Next Regular Meeting

Date: May 20, 2019

Time: 7:00 p.m.

Location: Riley Township Hall

Adjournment

Motion made Duane Hagle, seconded by Doug Pratt at 8:03 p.m. All in favor, motion passed.

Respectfully submitted by,

Dawn Behem, Recording Secretary

Larry Moquin, Chairperson

DRAFT