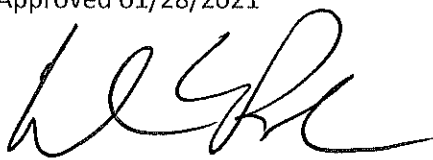


<p>Meeting called to order by Supervisor Titus at 7:00 p.m.</p> <p>Pledge of Allegiance</p> <p>Roll Call: Supervisor Al Titus, present; Clerk Deborah Rhein, present; Treasurer Dawn Sawicki-Franz, present; Trustee Duane Hagle, present; Trustee Mark Baranowski, present.</p> <p>Citizens Wishing to Address the Board: Florence Sawicki thanked the board for their efforts in getting the Hough Road bridge repaired.</p> <p>Guest Speakers: N/A</p> <p>Approve Minutes from October 5th, 2020: Hagle motioned to approve the minutes from October 5th, 2020 as presented, seconded by Baranowski. All in favor, motion carried.</p> <p>Consent Agenda: Sawicki-Franz motioned to accept the consent agenda with the treasurer’s summary, bond refund #'s BG200009-\$250, BN200004-\$1,250, and BN190002-\$1,250 for a total of \$2,750, and monthly bills, which include general check #'s 24361-24395, direct deposit #'s DD281-DD298, EFT #49, stub #'s 278-281 in the amount of \$39,938.92, and tax check #'s 2785-2801 in the amount of \$73,783.99 for a total of \$113,722.91 as presented, seconded by Baranowski. Roll Call: Sawicki-Franz-yes, Baranowski-yes, Titus-yes, Hagle-yes, Rhein-yes. All in favor, motion carried.</p>	<p>Roll Call</p> <p>Citizens</p> <p>Guest Speakers</p> <p>Approve Minutes</p> <p>Consent Agenda</p>
<hr/> <p style="text-align: center;">ANNUAL HEARING ON SPECIAL ASSESSMENT ROLL</p> <p>Sawicki-Franz motioned to open the hearing at 7:07 p.m., seconded by Hagle. Roll Call: Rhein-yes, Baranowski-yes, Hagle-yes, Sawicki-Franz-yes, Titus-yes. All in favor, motion carried.</p> <p>A. Review Special Assessment Amount: Rhein stated that there are 1,239 households, and 28 duplexes in the township, and that the special 2021 special assessment amount will be \$172.20 per household, for an approximate total trash assessment amount of \$218,177.40.</p> <p>B. Review Special Assessment Objections: N/A</p> <p>C. Review Special Assessment Roll and Confirm: Titus motioned to confirm the numbers that were discussed, and to approve the roll to be sent to the Assessor, seconded by Hagle. Roll Call: Titus-yes, Hagle-yes, Sawicki-Franz-yes, Baranowski-yes, Rhein-yes. All in favor, motion carried.</p>	<p>Annual Hearing</p>

<p>Sawicki-Franz motioned to close the public hearing at 7:12 p.m., seconded by Baranowski. Roll Call: Sawicki-Franz-yes, Baranowski-yes, Rhein-yes, Hagle-yes, Titus-yes. All in favor, motion carried.</p>	
<p>Unfinished Business:</p> <p>A. Titus stated that he had a resident contact him regarding their table and chair deposit. It was explained that the deposit refund checks get issued once the bills are approved at the township board meeting.</p>	<p>Unfinished Business</p>
<p>New Business:</p> <p>A. Titus read a Local Road Assistance Approval Letter that he received from the County. The township was approved for up to \$100,000 in local road assistance to pay for the Eagling Road culvert repair project, which is estimated to cost between \$80,000 and \$100,000.</p> <p>B. Titus asked the board if they would like to continue having the township board meetings on Monday nights, or if they would like to go back to Tuesday nights. Discussion followed, and the meetings will revert back to Tuesday nights beginning December 1st, 2020.</p> <p>C. Rhein motioned to have Al contact Brian Garner regarding the medical marijuana and creating an ordinance on it, seconded by Baranowski. All in favor, motion carried.</p> <p>D. Hagle inquired about the status of the Tibbett’s Road Cemetery. Titus stated that it is in the hands of the Title Company, and he would reach out to them to find out where the process is.</p> <p>E. Sawicki-Franz motioned to purchase the Lenovo ThinkPad L15 Generation 1 in the amount of \$1,406.00 to be used in the auxiliary room, seconded by Baranowski. All in favor, motion carried.</p> <p>F. Sawicki-Franz motioned to place the 2020 Trash Assessment on the Winter tax bill as presented, seconded by Titus. Roll Call: Sawicki-Franz-yes, Titus-yes, Rhein-yes, Baranowski-yes, Hagle-yes. All in favor, motion carried.</p> <p>G. Sawicki-Franz motioned to pay each election inspector an extra \$100 for hazard pay, seconded by Rhein. Roll Call: Sawicki-Franz-yes, Rhein-yes, Baranowski-yes, Hagle-yes, Titus-yes. All in favor, motion carried.</p>	<p>New Business</p>

<p>H. There was discussion regarding putting a COVID response plan for the township in place. Rhein motioned to approve paid time off for regularly scheduled front office employees which will read '40 hours of paid time off will be given to regularly scheduled front office employees to use for sick or personal days off per calendar year starting January 1st of every year, which will be non-cumulative.', seconded by Sawicki-Franz. All in favor, motion carried. Rhein motioned to pro-rate the 40 hours to 20 hours for the rest of the year, non-cumulative, seconded by Hagle. All in favor, motion carried. Sawicki-Franz motioned to put the following policy in place, and Debbie can number it as needed: '1) Staff to disinfect common areas hourly. 2) Signage in place to recommend mask wearing for all to enter service area. 3) Limiting service area to 1 resident or family at a time. 4) Customers to access auxiliary door as needed to avoid main entry. 5) Employees encouraged to wash and sanitize regularly.', seconded by Baranowski. Roll Call: Sawicki-Franz-yes, Baranowski-yes, Titus-yes, Hagle-yes, Rhein-yes. All in favor, motion carried.</p> <p>I. Sawicki-Franz stated that she would like to remain the address assigner for the township. Titus motioned to designate Dawn as the address assigner, seconded by Baranowski. All in favor, motion carried.</p> <p>J. Deborah Kreuger inquired as to whether the employees would be receiving their annual reviews. Titus stated that he would be conducting them.</p> <p>K. Rhein inquired about the status of the Memphis fire contract. Titus stated that he would contact Justen Diaz regarding the issue.</p> <p>Committee Reports:</p> <p>A. Planning Commission: Hagle stated that they tabled the St. Andrews Church sign. Hagle also stated that they also discussed portable storage containers. Titus also read a resignation letter received from Larry Moquin. Sawicki-Franz motioned to regretfully accept Larry Moquin's resignation as Chairman from the Planning Commission, seconded by Hagle. All in favor, motion carried. Sawicki-Franz motioned to designate Doug Pratt as the Planning Commission representative on ZBA for Thursday, November 12th's meeting, seconded by Baranowski. All in favor, motion carried.</p> <p>B. Parks and Recreation: There was no meeting.</p> <p>C. Zoning Board of Appeals: The next meeting is scheduled for Thursday, November 12th, 2020.</p>	<p>Committee Reports</p>
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<p>D. Ordinance Enforcement: Titus stated that Paul Wilson will be off for a couple of weeks, and to forward any ordinance issues to him.</p> <p>Correspondence: N/A</p> <p>Announcements: N/A</p> <p>Closing Comments from the Board: The board thanked Dawn Sawicki-Franz for all of her hard work for the township. Sawicki-Franz stated that tax bills will be going out December 1st.</p> <p>Next Regular Meeting: December 1st, 2020 at 7:00 p.m.</p> <p>Motion to adjourn made by Hagle, seconded by Baranowski. All in favor, motion carried.</p> <p>Meeting adjourned at 8:51 p.m.</p> <p>Respectfully submitted by,</p> <p>Rachel Reid, Recording Secretary</p> <p>Approved 01/28/2021</p>  <p>Deborah Rhein, Riley Township Clerk</p>	<p>Correspondence</p> <p>Announcements</p> <p>Closing Comments</p> <p>Next Meeting</p> <p>Adjournment</p>
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