

Riley Township Planning Commission

Regular Meeting Minutes

Meeting Details

Date: September 20, 2021

Time: 7:00 p.m.

Location: Riley Township Hall, 13016 Belle River Road, Riley, MI 48041

Open

- Called to order at 7:00 p.m.
- Pledge of Allegiance

Roll Call

Present: Doug Pratt, Duane Hagle, Jerry Filion, Michele Daly-Brown, Brad Schuster

Absent: Dave Rushing (excused)

Agenda

- Changes to agenda: Added to Old Business: Item B Special Use Approval for Burgess Road, and Item C Section 1119 Proof of Residency changes
- *Motion to accept agenda as amended made by Hagle, seconded by Schuster. All in favor, motion approved.*

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- Changes to Regular Meeting Minutes: Corrected title of Dave Rushing as acting Chairman; Trustee Report moved to separate line; Corrected spelling of electrical inspector's name to Kraus; Committee Reports moved after Old Business; Corrected spelling of Filion's name throughout minutes; And removed the word "Acting" from Recording Secretary title.
- *Motion to accept the minutes as amended made by Filion, seconded by Hagle. All in favor, motion approved.*

Public Comments on Agenda Items: None presented

Public Hearing: To accept public comments for Special Use Approval ID # 2021-03 for Medical Marihuana Home Occupation located at Burgess Road

- *Motion to open public hearing made by Hagle, seconded by Schuster at 7:06 p.m. All in favor, motion approved.*

Chairperson Pratt presented the purpose of the public hearing and asked for comments from the public. None presented.

- *Motion to close public hearing made by Hagle, seconded by Filion at 7:07 p.m. All in favor, motion approved.*

Guest Speaker: None

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Trustee Report: Hagle reported Board meeting was held on September 9th. Discussed the employee PTO policy and Job descriptions, tabled the back-up generator for hall and office; and approved Ordinance 924 - Fences.

Parks & Recreation Report: Hagle reported approved extension of swing set, received money from the county, and ~~Lower~~ Low Cemetery was vandalized is being repaired.

Zoning Board of Appeals Report: A meeting was held for a setback variance on Masters Road. The variance request was withdrawn by the applicant at the meeting.

New Business:

- A. Application for Special Use located at Sparling Road:** Reviewed the application for acceptance that included use of 400 amps for medical marijuana facility and discussed electrical moratorium in place. Recommended delaying acceptance of the application until moratorium has ended and new ordinance is in place. Applicant agreed to revise the site plan for 200 amps operation and then resubmit the application.
- B. Review Draft for Electrical Transforming Capacity Ordinance:** Reviewed ordinance language received from Brockway and Greenwood Townships in allowing higher electrical usage requiring special use and inspection. The ordinance will affect Sections 403, 503, 603 and 703 that will have to be listed as allowable uses. Discussion on what needs to be include in the ordinance and the electrical limits.
 - *Motion made by Hagel to table until next meeting, seconded by Fillion. All in Favor, Motion passed.*
- C. Proposed Retention Pond located at Marathon Station:** *No application received and no one presented. Item removed from agenda.*

Old Business:

- A. Section 905 – Accessory Building:**
 - *Motion made by Pratt to send Section 905 to Metro Planning Commission for review, seconded by Fillion. All in Favor, Motion passed.*
- B. Special Use Approval for ID # 2021-03 located at Burgess Road:** Reviewed application documents and proposed site plans. All in compliance with the ordinance. Discussed lighting concerns on outside of building.
 - *Motion made by Fillion to approve special use application and site plan ID# 2021-03 with stipulation no outdoor lighting be placed on the outside of the barn, seconded by Hagle. All in Favor, Motion passed.*
- C. Section 1119 – Proof of Residency Changes:** Discussed obtaining current Certificate of Occupancy and Township Assessor in residency verification. Discussion held with

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consensus not to amend the ordinance but to add a property requirement for primary homestead and to have the Assessor and Zoning Administrator sign for approval on application checklist.

Committee Reports: None

Communications Received: None

Comments from the Public: None

Comments from Planning Commission Members (Not Addressed): None

Next Regular Meeting:

October 18th, 2021 at 7:00 p.m. located at Riley Township Hall, 13016 Belle River Road, Riley, MI

Adjournment

- *Motion to adjourn made by Hagel, seconded by Schuster at 8:22 p.m. All in favor, motion approved.*

Respectfully submitted by,

Patricia Gondert, Recording Clerk

Doug Pratt, Chairperson