MEETING DATE: October 5th, 2020

MEETING PLACE: 13016 BELLE RIVER ROAD, RILEY, MICHIGAN 48041

Meeting called to order by Supervisor Titus at 7:00 p.m.

Pledge of Allegiance

Roll Call: Trustee Mark Baranowski, present; Trustee Duane Hagle, present; Clerk Deborah Rhein, present; Treasurer Dawn Sawicki-Franz, present; Supervisor Al Titus, present.

Roll Call

Citizens Wishing to Address the Board: N/A

Citizens

Guest Speakers: N/A

**Guest Speakers** 

Accept Agenda: Hagle motioned to accept the agenda with the following additions: Under Unfinished Business, add D. Ordinance Enforcement Officer Salary, E. Ditching, and Under New Business, add A. Security Benefits, seconded by Baranowski. All in favor, motion carried.

Accept Agenda

Approve Minutes from September 14th, 2020: Baranowski motioned to approve the minutes from September 14th 2020, with the following corrections: Under Consent Agenda; change 'seconded by Hagle' to 'seconded by Baranowski', and under New Business, A., add the word 'Trash' after Resolution #14-2020, seconded by Rhein. All in favor, motion carried.

Approve Minutes

Consent Agenda: Sawicki-Franz motioned to accept the consent agenda with the treasurer's summary and monthly bills, which include general check #'s 24322-24360, direct deposit #'s DD265–DD280, EFT #48, stub #277 in the amount of \$44,622.28, and tax check #'s 2771-2784 in the amount of \$1,678,739.67, for a total of \$1,723,361.95 as presented, seconded by Rhein. Roll Call: Sawicki-Franz-yes, Rhein-yes, Titus-yes, Baranowski-yes, Hagle-yes. All in favor, motion carried.

Consent Agenda

## **Unfinished Business:**

**Unfinished Business** 

- A. Property Splits: Titus motioned to put the issue on the table for discussion, seconded by Baranowski. Titus stated that he would like to wait on splitting the property at 13042 Belle River Rd. until the old Gideon building has been sold, and some decisions have been made regarding the improvements to the current office building, and maybe get some cost estimates for said improvements. Baranowski motioned to pay Polaris surveying for the work that they performed, and put the lot split sales on hold, seconded by Titus. All in favor, motion carried.
- B. 609 Burnell Property: Titus stated that Richmond Lenox EMS has submitted a purchase agreement to the township attorney with the contingency of a variance on the north property line.

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C. FOIA: Sawicki-Franz motioned to pay the Clerk a \$50 stipend per month to be the FOIA coordinator, and all of the duties that go with it, seconded by Titus. All in favor, motion carried.

- D. Ordinance Enforcement Officer Salary: Titus motioned to increase the Ordinance Enforcement Officer's salary by \$50 per month, which would bring him up to \$275 per month, seconded by Baranowski. Titus then restated his motion. Titus motioned to increase the Ordinance Enforcement Officer's salary to \$300 per month, seconded by Baranowski. All in favor, motion carried.
- E. Ditching: Hagle stated that he had spoken to Kirk Weston regarding illegal ditching that is done by a resident. He stated that if illegal ditching is reported on any road in the township, the Road Commission will send somebody out to take pictures, and the Road Commission then sends a letter and a bill directly to the resident. The township should not be involved in the matter, as the ditches are the Road Commission's property.

**New Business:** 

**New Business** 

A. Security Benefits: Baranowski inquired about the changes in the enrollment for the Security Benefits. Rhein stated that it is the 401a, which was approved in February 2020.

Committee Reports:

Committee Reports

- A. Planning Commission: There was no meeting.
- B. Parks and Recreation: Hagle stated that they are discussing new playground equipment, but they have not held a meeting.
- C. Zoning Board of Appeals: There was no meeting
- D. Ordinance Enforcement: Titus stated that there have been new blight complaints that have been received.

Correspondence: N/A

Correspondence

Announcements: Rhein stated that the public accuracy test is tomorrow, October 6<sup>th</sup> at 3:15 p.m. Rhein also stated that she received an error report from St. Clair County for the March and August elections, and Riley Township had zero errors.

Announcements

RILEY TOWNSHIP BOARD MEETING MINUTES

MEETING DATE: October 5th, 2020

MEETING PLACE: 13016 BELLE RIVER ROAD, RILEY, MICHIGAN 48041

Closing Comments from the Board: N/A

Closing Comments

Next Regular Meeting: November 9<sup>th</sup>, 2020 at 7:00 p.m.

**Next Meeting** 

Motion to adjourn made by Hagle, seconded by Baranowski. All in favor,

r,

motion carried.

Meeting adjourned at 7:45 p.m.

Adjournment

Respectfully submitted by,

Rachel Reid, Recording Secretary

Approved 11/09/2020

Deborah Rhein, Riley Township Clerk