

<p>Meeting called to order by Supervisor Titus at 7:00 p.m.</p>	
<p>Pledge of Allegiance</p>	
<p>Roll Call: Trustee Mark Baranowski, present; Trustee Duane Hagle, present; Clerk Deborah Rhein, present; Treasurer Dawn Sawicki-Franz, present; Supervisor Al Titus, present.</p>	<p>Roll Call</p>
<p>Citizens Wishing to Address the Board: Anthony Kalich inquired about the blight case on his property. Brian Carten inquired about the status of his employment.</p>	<p>Citizens</p>
<p>Guest Speakers: Jeff White from Richmond Lenox EMS presented a year-end report to the Riley Township Board.</p>	<p>Guest Speakers</p>
<p>Accept Agenda: Rhein motioned to accept the agenda with the following addition: New Business, add 609 Burnell to L. Property Splits. Also, under New Business, add M. Emmett Fire Contracts. Under New Business, Change I. Winter Tax Interest Waiver to simply read 'Winter Tax', seconded by Sawicki-Franz. All in favor, motion carried.</p>	<p>Accept Agenda</p>
<p>Approve Minutes from January 7<sup>th</sup>, 2020: Sawicki-Franz motioned to approve the minutes from January 7<sup>th</sup>, 2020 as presented, seconded by Hagle. All in favor, motion carried.</p>	<p>Approve Minutes</p>
<p>Consent Agenda: Rhein motioned to accept the consent agenda with the treasurer's summary, Bond Refunds, and monthly bills which include general check #'s 24068-24099, direct deposit #'s DD116-DD130, EFT #40, stub #'s 246-251, and tax check #'s 2684-2709 as presented, seconded by Baranowski. Roll Call: Rhein-yes, Baranowski-yes, Hagle-yes, Sawicki-Franz-yes, Titus-yes. All in favor, motion carried.</p>	<p>Consent Agenda</p>
<p>Unfinished Business:                  A. Goals: Rhein read her thoughts on goals for 2020. No motion was made.</p>	<p>Unfinished Business</p>
<p>New Business:                  A. Annual Office Closures and Meeting Dates: Rhein motioned to approve the annual office closures, P&amp;R, Planning Commission, and Riley Township Board meeting schedules with the following amendments: Add March 10<sup>th</sup>, August 4<sup>th</sup>, and November 3<sup>rd</sup> to the office closure dates, as they are election days, and the office will be open only for business pertaining to the elections on those days. Also, change the Christmas Eve closure date to December 23<sup>rd</sup>, the Christmas Day closure date to December 24<sup>th</sup>, the New Year's Eve</p>	<p>New Business</p>

closure date to December 30<sup>th</sup>, and the New Year's Day closure date to December 31<sup>st</sup> seconded by Hagle. All in favor, motion carried. Rhein motioned to rescind her initial motion to approve the annual office closures, seconded by Hagle. All in favor, motion carried. Rhein motioned to approve the annual office closures, P&R, Planning Commission, and Riley Township Board meeting, as amended, seconded by Titus. All in favor, motion carried.

B. Annual Meeting Resolution #01-2020: Rhein motioned to approve the Annual Meeting Resolution #01-2020 as presented, seconded by Sawicki-Franz. All in favor, motion carried.

C. Budget Hearing Resolution #02-2020: Sawicki-Franz motioned to approve the Budget Hearing Resolution #02-2020 as presented, with the date of March 31<sup>st</sup>, 2020 at 7:00 p.m., seconded by Rhein. All in favor, motion carried.

D. Salary Resolutions:

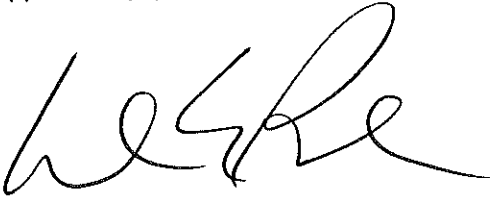
- Baranowski motioned to approve Resolution #03-2020, Annual Salary of the Supervisor at \$16,159, seconded by Hagle. Sawicki-Franz stated that the salary should be increased, based on the salaries of the Supervisors in the surrounding townships, discussion followed. Sawicki-Franz motioned to make the Supervisor's salary \$25,770 as part of Resolution #03-2020, seconded by Rhein. Roll Call: Sawicki-Franz-yes, Rhein-yes, Hagle-yes, Baranowski-yes, Titus-no. Motion carried.
- Rhein motioned to approve Resolution #04-2020, Annual Salary Resolution of the Treasurer at \$25,770 per year, seconded by Hagle. Roll Call: Rhein-yes, Hagle-yes, Baranowski-yes, Sawicki-Franz-yes, Titus-no. Motion carried.
- Sawicki-Franz motioned to approve Resolution #05-2020, Annual Salary of the Clerk at \$25,770, seconded by Hagle. Roll Call: Sawicki-Franz-yes, Hagle-yes, Baranowski-yes, Rhein-yes, Titus-no. Motion carried.
- Rhein motioned to approve Resolution #06-2020, Meeting per Diem of the Trustees at \$200 per meeting seconded by Sawicki-Franz. Roll Call: Rhein-yes, Sawicki-Franz-yes, Hagle-no, Baranowski-no, Titus-yes. Motion carried.

E. Wage Resolution #07-2020: Rhein motioned to approve Resolution #07-2020, Wages of Township Employees, with the following amendments: The address assigner be changed to \$60 per address, the maintenance person be raised to \$14 per hour, office manager and office assistant pay both be increased by \$1 per hour, and the deputy supervisor, deputy clerk, and deputy treasurer all be raised to

\$50 per month, seconded by Baranowski. Roll Call: Rhein-yes, Baranowski-yes, Hagle-yes, Sawicki-Franz-yes, Titus-yes. All in favor, motion carried.

- F. Ordinance #29 Performance Bond Forfeitures and Extensions: Sawicki-Franz motioned to forfeit and move to General Fund, bond #'s BA030006, BN030010, BN060125, PB160002, BN160003, BG160011, BG160013, BP170014 in the amount of \$5,250.00 and extend bond #'s BG160022, BN170001, BG170011 in the amount of \$1,750.00 for one year from date of approval, seconded by Rhein. Roll Call: Sawicki-Franz-yes, Rhein-yes, Titus-yes, Baranowski-yes, Hagle-yes. All in favor, motion carried.
- G. Ordinance #33, Section 1209 Amendment: Titus motioned to approve Ordinance #33, section 1209 amendment recommendation from Planning Commission and Metro Planning, seconded by Hagle. Roll Call: Titus-yes, Hagle-yes, Baranowski-yes, Sawicki-Franz-yes, Rhein-yes. All in favor, motion carried.
- H. Annuity: Sawicki-Franz motioned to allow Security Benefits to be the Township's retirement selection with their 401A option, and the township to make 4% of elected officials' annual salary throughout the year deposited beginning in the fiscal year of April 2020, and also have this be open to the entire staff of the township, seconded by Rhein. Roll Call: Sawicki-Franz-yes, Rhein-yes, Baranowski-no, Hagle-no, Titus-no. Motion failed. Sawicki-Franz motioned to allow Security Benefits to be the Township's retirement selection with their 401A option, and the township to make 4% of elected officials' annual salary throughout the year deposited beginning in the fiscal year of April 2020, seconded by Titus. Roll Call: Sawicki-Franz-yes, Titus-yes, Baranowski-no, Hagle-yes, Rhein-yes. Motion carried.
- I. Winter Tax: Sawicki-Franz stated that the due date for taxes is Friday, February 14<sup>th</sup>, but the office does not have to be open, as Lakestone Bank is open for business and can collect taxes. She also stated that the final date that taxes can be paid at the Riley Township office is Monday, March 2<sup>nd</sup> due to the tax deadline falling on February 29<sup>th</sup>, which is a leap day that falls on a Saturday. Sawicki-Franz motioned to waive interest and penalties for all residents until 3/2/2020, seconded by Baranowski. All in favor, motion carried. Sawicki-Franz motioned to appoint Rachel Reid as a designated person to collect taxes on behalf of the Treasurer in addition to Deputy Treasurer Deborah Kreuger, seconded by Titus. All in favor, motion carried.

<p>J. Culvert Contract: Titus motioned to approve the culvert contract for Burgess Road, seconded by Sawicki-Franz. All in favor, motion carried.</p> <p>K. 2020 Gravel Haul: Titus motioned to approve 90 loads of limestone, seconded by Baranowski. All in favor, motion carried.</p> <p>L. Property Splits: Rhein motioned to approve the splits and the combination that the county has approved, and move forward with a survey, seconded by Titus. Roll Call: Rhein-yes, Titus-yes, Sawicki-Franz-yes, Baranowski-yes, Hagle-yes. All in favor, motion carried. Rhein stated that there is a contractor coming to the 609 Burnell property on February 12<sup>th</sup> to look at the wiring that needs to be done in the building.</p> <p>M. Emmett Fire Contract: Emmett Fire Chief Jerry Nuss was present and discussed the proposed three-year contract with Riley Township. Rhein motioned to approve the proposed contract for Emmett Fire Department, seconded by Sawicki-Franz. Roll Call: Rhein-yes, Sawicki-Franz-yes, Titus-yes, Baranowski-yes, Hagle-yes. All in favor, motion carried.</p>	
<p>Committee Reports:</p> <p>A. Planning Commission: A public hearing was held at the last meeting regarding the amendment to Section 1209, which was approved, and officer elections were held.</p> <p>B. Parks and Recreation: There was no meeting. Next meeting is February 24<sup>th</sup>, 2020.</p> <p>C. Zoning Board of Appeals: There was no meeting</p> <p>D. Ordinance Enforcement: There are three open, pending blight cases in the Township. Titus stated that he is corresponding with a contractor regarding removing blight if necessary.</p>	<p>Committee Reports</p>
<p>Correspondence: The Treasurer received a letter from a resident who wishes to start a marijuana grow operation on his property.</p>	<p>Correspondence</p>
<p>Announcements: Sawicki-Franz stated that the Community Coffee Chat is Tuesday, February 11<sup>th</sup>, at 10:00 a.m. Jeff White from Richmond Lenox EMS will be speaking about heart health. Titus stated the Road Commission meeting is February 26<sup>th</sup> from 1:00 p.m. to 3:00 p.m.</p>	<p>Announcements</p>

<p>Closing Comments from the Board: Hagle inquired about the Tibbets Road Cemetery. Titus stated that the township will need to go through an adverse possession process to gain access to it.</p> <p>Next Regular Meeting: March 3<sup>rd</sup>, 2020 at 7:00 p.m.</p> <p>Motion to adjourn made by Hagle, seconded by Baranowski. All in favor, motion carried.</p> <p>Meeting adjourned at 9:01 p.m.</p> <p>Respectfully submitted by,</p> <p>Rachel Reid, Recording Secretary</p> <p>Approved 3/3/2020</p>  <p>Deborah Rhein, Riley Township Clerk</p>	<p>Closing Comments</p> <p>Next Meeting</p> <p>Adjournment</p>
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