

Riley Township Planning Commission

Regular Meeting Minutes

Meeting Details

Date: May 21, 2018

Time: 7:00 p.m.

Location: Riley Township Hall

Open

- Called to order at 7:00 p.m.
- Pledge of Allegiance

Roll Call

Present: Larry Moquin, Michele Daly-Brown, Jerry Filion, Dawn Behem

Absent: Doug Pratt (excused), Duane Hagle (excused), Dave Rushing (excused)

Agenda

- Changes to agenda: None
- Motion made to accept agenda by Larry Moquin, seconded by Jerry Filion. All in favor, motion passed.

Regular Meeting Minutes – April, 16, 2018

- Changes to Regular Meeting Minutes: None
- Motion made to accept minutes by Michele Daly-Brown, seconded by Larry Moquin. All in favor, motion passed.

Special Meeting Minutes – May 17, 2018

- Changes to Special Meeting Minutes: Omit last sentence from stipulations “Culvert on the road would be fixed”; Correct spelling of Doug’s Pratt’s last name in public comments section; and correct chairperson to Doug Pratt for signature line.
- Motion made to accept minutes with corrections by Dawn Behem, seconded by Larry Moquin. All in favor, motion passed.

Public Comments on Agenda Items – None Present

Public Hearing: To accept comments regarding the following **proposed changes to AMEND the RILEY TOWNSHIP ZONING ORDINANCE # 33: ARTICLE 9, SECTION 906 - OFF-STREET PARKING REQUIREMENTS.**

- Motion made to open the public hearing at 7:03 p.m. by Dawn Behem, seconded by Jerry Filion. All in favor, motion passed.
- Dawn Behem stated the hearing was posted and published as required; No comments or communications received at the township office. Larry Moquin asked for comments from the audience in attendance on the proposed changes – none presented.
- Motion made to close the public hearing at 7:04 p.m. by Larry Moquin, seconded by Jerry Filion. All in favor, motion passed.

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Guest Speaker – None Present

Trustee Report

Duane Hagle absent; Supervisor Al Titus commented from the audience nothing to report at this time.

Parks & Recreation Report – None Present

Board of Appeals Report – None Present

New Business

A. None

Old Business

- A. **Review of Section 906 - Off Street Parking Requirements:** Discussed and reviewed the final draft of the proposed changes to the amendment.
- *Motion to approve and send to Metro Planning for recommendation the proposed zoning ordinance amendment for Article 9, Section 906 – Off Street Parking Requirements made by Larry Moquin, seconded by Jerry Filion. All in favor, motion passed.*
- B. **Review Draft of Proposed New Ordinance for Fences:** Larry Moquin read the current ordinance from Columbus Township for draft editing. Discussion was held to add language into the draft to include fencing located on a property line, permit will be needed for all fences except agricultural, and must comply with all other state and local regulations. The new proposed ordinance would be located under the Zoning Ordinance General Provisions Section 9. Michele Daly-Brown will prepare the draft for review – Item tabled

Committee Reports - None

Communications Received – None Received

Comments from the Public

Doug Wendland asked who follows up on stipulations. Larry Moquin replied it would be the townships Ordinance Officer to address. Dawn Behem commented that a log of all received applications and their stipulations (if any) has been available to the on the network drive covering the past 2 years that is accessible to anyone at the office. All signed applications will be turned into the office following approval from the planning commission.

Harold Green asked about signage for the new mining business. Dawn Behem provided a copy of the sign ordinance Section 909.

Comments from Planning Commission Members (not addressed) - None

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Next Regular Meeting

Date: June 18, 2018

Time: 7:00 p.m.

Location: Riley Township Hall

Adjournment

Motion by Michele Daly-Brown, seconded by Larry Moquin at 7:45 p.m. All in favor, motion passed.

Respectfully submitted by,

Dawn Behem, Recording Secretary

Larry Moquin, Chairperson