

Riley Township Planning Commission

Regular Meeting Minutes

Meeting Details

Date: January 21, 2019

Time: 7:00 p.m.

Location: Riley Township Hall

Open

- Called to order at 7:00 p.m.
- Pledge of Allegiance

Roll Call

Present: Doug Pratt, Michele Daly-Brown, Duane Hagle, Dave Rushing, Jerry Filion, Dawn Behem

Absent: Larry Moquin (excused)

Agenda

- Changes to agenda: None
- *Motion to accept agenda made by Dave Rushing, seconded by Jerry Filion. All in favor, motion passed.*

Regular Meeting Minutes – November 19, 2018

- Changes to Regular Meeting Minutes: Correction of name to Bob Phillips under Guest Speaker in last sentence; and correction to “six” in favor, one opposed in Old Business.
- *Motion to accept minutes with corrections made by Dave Rushing, seconded by Duane Hagle. All in favor, motion passed.*

Public Comments on Agenda Items – None Present

Public Hearing: None Scheduled

Guest Speaker

County Commissioner, Dave Rushing, reported he attended Memphis city council meeting for the proclamation honoring Bob Phillips.

Trustee Report

Duane Hagle reported Cross Brothers Excavating was approved for the snow removal contract; discussed 609 Burnell Road; reappointed Marge Rummeler, Ron Rodzos and hired Cheryl Almstadt to the Board of Review for 2-year terms; Hough Road bridge is now at an estimated total cost of \$400,000. Senator Lauwers is looking into funds from the State to help finance the bridge replacement.

Parks & Recreation Report

Duane Hagle reported next meeting will be held next month.

Board of Appeals Report – None present

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New Business

- A. Officer Election for Planning Commission:** Larry Moquin and Doug Pratt nominated for Chairman position; Doug Pratt and Larry Moquin nominated for Vice-Chairman; Dawn Behem nominated for Recording Secretary position. All nominations were accepted. Ballots submitted and tallied results: Larry Moquin: Chairperson, Doug Pratt: Vice-Chairperson, Dawn Behem, Secretary.
- *Motion to accept the planning commission officers into elected positions made by Dave Rushing, seconded by Michele Daly-Brown. All in favor, motion passed.*
- B. Schedule meeting dates for 2019:** Regular public meetings scheduled to be held every third Monday each month, except December, at 7:00 p.m. at the Riley Township Hall on the following dates: February 18th, 2019, March 18th, 2019, April 15th, 2019, May 20th, 2019, June 17th, 2019, July 15th, 2019, August 19th, 2019, September 16th, 2019, October 21st, 2019, November 18th, 2019, December (Not scheduled), and January 20th, 2020.
- *Motion to approve 2019 regular meeting schedule for the Planning Commission made by Dave Rushing, seconded by Jerry Fillion. All in favor, motion passed.*
- C. Annual Summary Report for Township Board:** Dawn Behem submitted a draft Annual Summary Report for 2018.
- *Motion to approve and submit the 2019 Annual Report as presented to the Township Board made by Michele Daly-Brown, seconded by Dave Rushing. All in favor, motion passed.*
- D. Review of Ordinance #56-14 Fireworks:** Doug Pratt provided handouts and presented recommended changes to the ordinance under Section 3: Consumer Fireworks, and Section 6: Enforcement to reflect language used under the recent state legislation. The changes were reviewed and discussion was held.
- *Motion to send recommended changes to the Township Board as presented made by Dave Rushing, seconded by Jerry Fillion. All in favor, motion passed.*

Old Business – None

Committee Reports – None

Communications Received

- November 26, 2018 Memo to Riley Township Board regarding: Recommendation for Zoning Ordinance Section 924 (A-P): Fences and Walls
- December 5, 2018 Email communication received from Debbie Rhein regarding: Fence Ordinance

Comments from the Public – None present

Comments from Planning Commission Members (not addressed) - None

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Next Regular Meeting

Date: February 18, 2019

Time: 7:00 p.m.

Location: Riley Township Hall

Adjournment

Motion made Duane Hagle, seconded by Michele Daly-Brown at 7:23 p.m. All in favor, motion passed.

Respectfully submitted by,

Dawn Behem, Recording Secretary

Doug Pratt, Chairperson (Acting)

DRAFT