

Riley Township Planning Commission

Regular Meeting Minutes

Meeting Details

Date: June 21, 2021

Time: 7:00 p.m.

Location: Riley Township Hall, 13016 Belle River Road, Riley, MI 48041

Open

- Called to order at 7:00 p.m.
- Pledge of Allegiance

Roll Call

Present: Doug Pratt, Duane Hagle, Dawn Behem, Jerry Fillion, Michele Daly-Brown, Brad Schuster

Absent: Dave Rushing (Excused)

Agenda

- Changes to agenda: None presented
- *Motion to accept agenda as presented made by Duane Hagle, seconded by Michele Daly-Brown. All in favor, motion approved.*

Regular Meeting Minutes – May 25th, 2021

- Changes made to Regular Meeting Minutes: In New Business Item A: correct typo from fast-breaking to fast-braking; and in Old Business Item A: correct typo in title from Test to Text.
- *Motion to accept minutes with corrections made by Michele Daly-Brown, seconded by Brad Schuster. All in favor, motion approved.*

Public Comments on Agenda Items: None presented

Public Hearing: None Scheduled

Guest Speaker: None

Trustee Report:

Duane Hagle reported meeting held on June 1st; Tabled compensation increase for Zoning Administrator; Township Attorney to begin work on deed for Tibbets Road Cemetery; Approved 3-year contract with Jeff's Rubbish; Approved Fire Contract with Memphis Fire Department; Appointed Cathy Fillion to Parks and Recreation Committee; Received resignation from the Clerk. A Special Meeting was held on June 15th; Accepted the Clerk's resignation and discussed candidates to appoint as a new Clerk.

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Parks & Recreation Report:

Duane Hagle reported next meeting will be held on June 28th and are working on possible new playground equipment.

Board of Appeals Report: None

New Business:

- A. Section 924 – Fences and Walls Proposed Ordinance:** Discussion held and found a public hearing took place and was reviewed by Metro Planning Commission for approval in 2018. The Township Board took no action on the proposed ordinance after a recommendation to send it to the Township Attorney for review on enforcement and for approval. Consensus agreed to make the following changes: Change Title to “Section 924: Fences”; Remove all wording referring to “walls” throughout the document; Omit the last sentence in Item D (2); Correct all wording from “offenses” to “of fences”; And correct typo in Item H (1) from G.2 to H.2. Dawn Behem to make the corrections for next meeting to review before resubmitting to the Township Board.
- B. Review for additional changes of Zoning Ordinance Section 905 – Accessory Buildings:** Discussion held on language, size and usage of shipping containers in both Residential and Commercial areas. Consensus to research with other municipal ordinances for reference and bring to next meeting. Item tabled.
- C. Site Plan Checklist:** Zoning Administrator, Jim Golembiewski presented a Checklist of Requirements for Medical Marijuana Primary Caregiver Special Use Applications. Discussion held and found the current checklist was not produced by the Planning Commission and the ZA could implement a new checklist with the Township office.

Old Business: None

Committee Reports: None

Communications Received:

- 5/26/21 Summary of Public Comments Report & Recommendation to Amend Zoning Ordinance Section 905 to Riley Township Board

Comments from the Public: None Presented

Comments from Planning Commission (Not Addressed):

- Dawn Behem asked about next the Master Plan 5-year review.

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- Doug Pratt commented concerns regarding a possible Special Use violation for the Ordinance Enforcement Officer, and the Fireworks ordinance.

Next Regular Meeting:

July 19th, 2021 at 7:00 p.m. located at Riley Township Hall, 13016 Belle River Road, Riley, MI

Adjournment

- *Motion to adjourn made by Duane Hagle, seconded by Jerry Fillion at 8:16 p.m. All in favor, motion approved.*

Respectfully submitted by,

Dawn Behem, Recording Secretary

Doug Pratt, Chairperson