

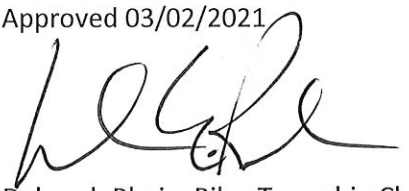
Meeting called to order by Supervisor Titus at 7:02 p.m.	
Pledge of Allegiance	Pledge of Allegiance
Roll Call: Supervisor Al Titus, present; Clerk Deborah Rhein, present; Treasurer Mike Rushing, present; Trustee Duane Hagle, present; Trustee Mark Baranowski, present.	Roll Call
Citizens Wishing to Address the Board: Doug Wendland inquired about the Treasurer's summary.	Citizens
Guest Speakers: Memphis Fire Chief Justen Diaz presented the 2020 Memphis Fire Department Annual Report.	Guest Speakers
Accept Agenda: Baranowski motioned to accept the agenda with the following additions: Under New Business: Add M. Park and Rec, and under Unfinished Business: Add A. Commissioner Rushing, seconded by Hagle. Roll Call: Baranowski-yes, Hagle-yes, Rushing-yes, Titus-yes, Rhein-yes. All in favor, motion carried.	Accept Agenda
Approve Minutes from January 28 <sup>th</sup> , 2021: Hagle motioned to approve the minutes from January 28 <sup>th</sup> , 2021 as presented, seconded by Rhein. All in favor, motion carried. Roll Call: Hagle-yes, Rhein-yes, Baranowski-yes, Titus-yes, Rushing-yes. All in favor, motion carried.	Approve Minutes
Consent Agenda: Hagle motioned to accept the consent agenda with the bond refund #'s BA200007-\$500, BG200013-\$250, and BA200006-\$500 for a total of \$1,250, Treasurer's Summary, and monthly bills, which include general check #'s 24486-24507, in the amount of \$63,843.21, as presented, seconded by Baranowski. Roll Call: Hagle-yes, Baranowski-yes, Rushing-yes, Rhein-yes, Titus-yes. All in favor, motion carried.	Consent Agenda
Unfinished Business: A. Commissioner Rushing: Hagle stated that he had spoken to County Commissioner David Rushing, who had offered to cover the cost of Paul Wilson's memorial, including the tree and the plaque, and if the board would supply him with information regarding Paul's 13 years working for Riley Township, the County would do a proclamation for the family.	Unfinished Business

New Business:	New Business
<p>A. Attorney Greg Stremers for Ordinance #33 Revision: Rhein motioned to retain Greg Stremers for Ordinance #33 Revision concerning medical marihuana, seconded by Baranowski. Roll Call: Rhein-yes, Baranowski-yes, Rushing-yes, Titus-yes, Hagle-yes. All in favor, motion carried.</p> <p>B. Assessing Resolutions:</p> <ol style="list-style-type: none"> <li>1. Resolution #2021-02, Poverty Guidelines: Rhein motioned to approve Resolution #2021-02, Poverty Guidelines, seconded by Hagle. Roll Call: Rhein-yes, Hagle-yes, Rushing-yes, Baranowski-yes, Titus-yes. All in favor, motion carried.</li> <li>2. Resolution #2021-03, Interest and Penalty Waiver for Property Transfer Affidavits: Rhein motioned to approve Resolution #2021-03, Interest and Penalty Waiver for non-filed Property Transfer Affidavits, seconded by Baranowski. Roll Call: Rhein-yes, Baranowski-yes, Hagle-yes, Titus-yes, Rushing-yes. All in favor, motion carried.</li> <li>3. Resolution #2021-04, Riley Township Property Tax Exemption Application: Hagle motioned to approve Resolution #2021-04, Riley Township Property Tax Exemption Application, seconded by Rhein. Roll Call: Hagle-yes, Rhein-yes, Titus-yes, Baranowski-yes, Rushing-yes. All in favor, motion carried.</li> </ol> <p>C. Resolution #2021-05, Annual Meeting Date: Hagle motioned to approve Resolution #2021-05, Annual Meeting Date of March 30<sup>th</sup>, 2021 at 7:00 p.m. at the Riley Township Hall, seconded by Baranowski. Roll Call: Hagle-yes, Baranowski-yes, Titus-yes, Rushing-yes, Rhein-yes. All in favor, motion carried.</p> <p>D. Resolution #2021-06, Budget Hearing Date: Hagle motioned to approve Resolution #2021-06, Budget Hearing Date of March 30<sup>th</sup>, 2021, at 7:00 p.m. at the Riley Township Hall, seconded by Baranowski. Roll Call: Hagle-yes, Baranowski-yes, Rhein-yes, Rushing-yes, Titus-yes. All in favor, motioned carried.</p> <p>E. Resolution #2021-07, Salary of the Supervisor: Hagle motioned to approve Resolution #2021-07, Salary of the Supervisor, which is \$16,159, seconded by Baranowski. Roll Call: Hagle-yes, Baranowski-yes, Rhein-yes, Rushing-yes, Titus-yes. All in favor, motion carried.</p> <p>F. Resolution #2021-08, Salary of the Treasurer: Hagle motioned to approve Resolution #2021-08, Salary of the Treasurer, which is</p>	

<p>\$18,107, seconded by Baranowski. Roll Call: Hagle-yes, Baranowski-yes, Rhein-yes, Rushing-yes, Titus-yes. All in favor, motion carried.</p> <p>G. Resolution #2021-09, Salary of the Clerk: Hagle motioned to approve Resolution #2021-09, Salary of the Clerk, which is \$18,107, seconded by Baranowski. Roll Call: Hagle-yes, Baranowski-yes, Rhein-yes, Rushing-yes, Titus-yes. All in favor, motion carried.</p> <p>H. Resolution #2021-10, Meeting per diem of the Trustees: Hagle motioned to approve Resolution #2021-10, Meeting per diem of the Trustees, which is \$200 per diem, seconded by Rhein. Roll Call: Hagle-yes, Rhein-yes, Baranowski-yes, Rushing-yes, Titus-yes. All in favor, motion carried.</p> <p>I. Resolution #2021-11, Employee Wages: Rhein motioned to approve Resolution #2021-11 with following changes: Rhein stated that she believed that the office employees should receive a 3% increase, which is a \$0.40 increase per hour, which would put the Office Manager pay rate at \$16.15 per hour, and the Administrative Assistant pay rate at \$15.90 per hour, which would be a total increase of approximately \$2,163.20 per year, the Planning Commission Chairperson increased to \$65.00 per meeting from \$60.00 per meeting, which would be a \$55.00 increase per year if they meet 11 times per year, Planning Commission members increased to \$50.00 per meeting, which would be an increase of approximately \$330.00 per year, the Zoning Board of Appeals Chairperson increased to \$65.00 per meeting from \$60.00 per meeting, which would be an increase of approximately \$10.00 to \$15.00 per year, Zoning Board of Appeals members increased to \$50.00 per meeting from \$45.00 per meeting, which would be an increase of \$20.00 to \$40.00 per year, the Park and Rec Chairperson increased to \$65.00 per meeting, which would be an increase of approximately \$45.00 per year, the Park and Rec members increased to \$50.00 per meeting, which would be an increase of \$180.00 per year, and Park and Rec event increased to \$50.00 from \$45.00, which would be an increase of approximately \$30.00 per year, for a total increase of \$695.00, aside from the \$2,163.20 increase for the office staff, seconded by Baranowski. Roll Call: Rhein-yes, Baranowski-yes, Hagle-yes, Rushing-yes, Titus-yes. All in favor, motion carried.</p> <p>J. Annual Meeting Date Schedule for Riley Township Board for 2021/2022: Hagle motioned to approve the Annual Meeting Schedule for 2021/2022, seconded by Baranowski. Roll Call: Hagle-yes, Baranowski-yes, Rhein-yes, Rushing-yes, Titus-yes. All in favor, motion carried.</p>	
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<p>K. Annual Office Closure Schedule: Hagle motioned to approve the annual office closure dates for the years 2021/2022, seconded by Baranowski. Roll Call: Hagle-yes, Baranowski-yes, Rushing-yes, Titus-yes, Rhein-yes. All in favor, motion carried. Rhein stated that the Clerk's office has to be open from 7:00 a.m. to 8:00 p.m. on all election days that pertain to any of the 4 school districts within Riley Township.</p> <p>L. Remote Access Contract: Hagle motioned to approve the remote access contract through I.T. Right, seconded by Baranowski. Roll Call: Hagle-yes, Baranowski-yes, Rhein-yes, Rushing-yes, Titus-yes. All in favor, motion carried.</p> <p>M. Park &amp; Rec: Hagle inquired as to whether or not the Park &amp; Rec meeting for February should be canceled, as they don't have much going on. The board agreed that the meeting should be canceled. Hagle stated that he would contact all of the Park &amp; Rec members and let them know.</p>	
<p>Committee Reports:</p> <p>A. Planning Commission: Hagle stated that the next meeting is scheduled for February 15th.</p> <p>B. Parks and Recreation: There was no meeting.</p> <p>C. Zoning Board of Appeals: There was no meeting.</p> <p>D. Ordinance Enforcement: Titus stated that he has received some minor verbal complaints, and he has been out to those locations. Titus also stated that two of the properties that the township had obtained judgements against have regressed to their former state, and per the township attorney, they are now in contempt of court. Titus stated that he would speak to the township attorney regarding sending letters to the properties. Titus also stated that he would make sure that the township office receives copies of any correspondence that is sent that pertain to ordinance enforcement. Rhein stated that the job posting for the Ordinance Enforcement Office will be posted on Indeed tomorrow.</p>	<p>Committee Reports</p>
<p>Correspondence: Titus stated that he received a letter from the St. Clair County Road Commission in regards to their annual meeting with the Townships. The meeting is scheduled for Wednesday, February 24<sup>th</sup> at 4:00 p.m., and will be conducted via ZOOM.</p>	<p>Correspondence</p>

<p>Announcements: Titus stated that the title company is still working on trying to find a deed to the Tibbetts Road Cemetery, and if they inform him that they have finished their search, and have not located a deed, then the township will have to start a legal process to obtain a deed. Titus also stated that he spoke to Jeff White, and Richmond Lenox EMS is still trying to clear the title to the Gideon property.</p> <p>Closing Comments from the Board: N/A</p> <p>Next Regular Meeting: March 2<sup>nd</sup>, 2021 at 7:00 p.m.</p> <p>Motion to adjourn made by Hagle, seconded by Baranowski. Roll Call: Hagle-yes, Baranowski-yes, Rhein-yes, Rushing-yes, Titus-yes. All in favor, motion carried.</p> <p>Meeting adjourned at 7:54 p.m.</p> <p>Respectfully submitted by,</p> <p>Rachel Reid, Recording Secretary</p> <p>Approved 03/02/2021</p>  <p>Deborah Rhein, Riley Township Clerk</p>	<p>Announcements</p> <p>Closing Comments</p> <p>Next Meeting</p> <p>Adjournment</p>
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