MEETING PLACE: 13016 BELLE RIVER ROAD, RILEY, MICHIGAN 48041

Meeting called to order by Supervisor Titus at 7:00 p.m.

Pledge of Allegiance

Roll Call: Trustee Mark Baranowski, present; Trustee Duane Hagle, present; Clerk Deborah Rhein, excused; Treasurer Mike Rushing, present; Supervisor Al Titus, present.

Roll Call

MEETING DATE: May 11th, 2021

Citizens Wishing to Address the Board: Harvey Yera of Country Roots Farm inquired about the possibility of his family starting a medical marijuana facility. Titus suggested that he reach out to him after the meeting.

Citizens

Guest Speakers: Jeff White of Richmond Lenox EMS discussed the purchase of the 609 Burnell property, and what the plans are going forward. He also discussed the EMS response time, and presented a contract to the board that ensures that Richmond Lenox will continue to serve the township, which would be effective beginning July 1st, 2021 until December 31st, 2033.

Guest Speakers

Accept Agenda: N/A

Accept Agenda

Approve Minutes from April 6^{th} , 2021: Hagle motioned to approve the minutes from April 6^{th} , 2021 as presented, seconded by Baranowski. All in favor, motion carried.

Approve Minutes

Consent Agenda: Baranowski motioned to accept the consent agenda with the Treasurer's Summary, bond refund #'s BG200012-\$250.00, BG200003-\$250.00, BA210002-\$500.00, and BZ210001-\$600.00, for a total of \$1,600.00, and monthly bills, which include general check #'s 24574-24598, Direct Deposit #'s DD393-DD413, EFT #55, Stub #'s 296-300, in the amount of \$52,132.67 and Tax Check #2881 in the amount of \$4,787.98, for a total of \$56,920.65, as presented, seconded by Hagle. Roll Call: Hagle-yes, Rushing-yes, Titus-yes, Baranowski-yes. All in favor, motion carried.

Consent Agenda

Unfinished Business:

Unfinished Business

A. Ordinance Enforcement: Fred McCallumore, the township Ordinance Enforcement Officer, discussed the cases that he has been working on. There was discussion regarding increasing the pay for the Ordinance Enforcement Officer. Baranowski inquired as to whether there would be a phone stipend included, Titus replied no, it would only be salary and mileage. Titus motioned to increase the Ordinance Enforcement Officer's pay to \$250.00 per week, keeping whatever mileage stipend he currently receives, seconded by Baranowski. Roll Call: Baranowski-yes, Hagle-yes, Titus-yes, Rushing-yes. All in favor, motion carried.

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B. Tibbets Road Cemetery: Titus stated that Huron Title cannot find a deed to the property, so the township's next move would be to allow the township attorney to begin the process of acquiring a title.

Baranowski motioned to table the issue until next month, seconded by Hagle. All in favor, motion carried.

New Business:

- A. EMS Contract: Titus motioned to approve the EMS contract that was presented by Jeff White earlier in the meeting, seconded by Baranowski. Roll Call: Rushing-yes, Hagle-yes, Baranowski-yes, Titus-yes. All in favor, motion carried.
- B. Farmland Lease: Hagle motioned to approve Gerald Gunst for leasing 11 acres of farmland owned by Riley Township for 2021, at the price of \$75.00 per acre, for a total cost of \$875.00, seconded by Baranowski. Roll Call: Hagle-yes, Titus-yes, Baranowski-yes, Rushing-yes. All in favor, motion carried.
- C. Electrical Inspector Resignation: Hagle motioned to accept Paul Dewitte's resignation, seconded by Baranowski. All in favor, motion carried. Baranowski motioned to list the Electrical Inspector job opening, seconded by Hagle. All in favor, motion carried.
- D. Site Plan Revision Fee: Hagle motioned to revisit the site plan fee of \$750.00 for the Planning Commission, seconded by Baranowski. Roll Call: Titus-yes, Rushing-yes, Baranowski-yes, Hagle-yes. All in favor, motion carried.
- E. Memphis Fire Contract: Baranowski motioned to table the issue until next month, seconded by Titus. All in favor, motion carried.
- F. Park & Rec Appointment: Titus motioned to appoint Cassandra Strait to the Park & Rec committee, seconded by Hagle. All in favor, motion carried.
- G. Amendments to Section 403-Uses Permitted on Special Approval to add new item Z, Section 503-Uses Permitted Upon Special Approval to amend the numbering and add new item K, and Section 1119-Home Occupations and Special Use: Hagle motioned to approve Sections 403, 503, and 1119, seconded by Baranowski. Roll Call: Hagle-yes, Titus-yes, Baranowski-yes, Rushing-yes. All in favor, motion carried.

New Business

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H. Road Commission: Hagle discussed the road repairs that were recommended by the Road Commission. Doug Wendland inquired if there would be chloride applied to Hill Rd, as they are using it as an alternate road due to the road closures, and there is much more traffic than usual, which is causing much more dust. Hagle stated that he would reach out to the Road Commission to see about getting a second application of chloride. Baranowski stated that 80/20 split of gravel will be put down on Lambs Rd, east of Braidwood, and Gilbert Rd from Memphis Road 1 mile west.

Committee Reports:

Planning Commission: The next meeting is Tuesday, May 25^{th.} There will be a public hearing regarding Kohler Propane placing another big propane storage tank.

Parks and Recreation: Hagle stated that they had a meeting April 26th, at which they discussed new playground equipment. The next meeting is scheduled for May 24th.

Zoning Board of Appeals: Baranowski stated that they held a meeting on April 8th for side setbacks for a private airstrip. The applicant withdrew his request for the variance due to conflict with the neighbors.

Ordinance Enforcement: N/A

Correspondence: N/A

Announcements: N/A

Closing Comments from the Board: Titus stated that he will be asking for a pay increase for the township Zoning Administrator at next month's meeting.

Next Regular Meeting: June 1st, 2021 at 7:00 P.M.

Motion to adjourn made by Hagle, seconded by Titus. All in favor, motion carried.

Meeting adjourned at 8:20 p.m.

Respectfully submitted by,

Rachel Reid, Recording Secretary

Committee Reports

Correspondence

Announcements

Closing Comments

Next Meeting

Adjournment

RILEY TOWNSHIP BOARD MEETING MINUTES

MEETING DATE: May 11th, 2021

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Approved 06/01/2021		
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Deborah Rhein, Riley Township Clerk		