Meeting called to order by Supervisor Titus at 7:00p.m. Pledge of Allegiance Roll Call: Trustee Mark Baranowski, present; Trustee Duane Hagle, present; Clerk Roll Call Deborah Rhein, present; Treasurer Dawn Sawicki-Franz, present; Supervisor Al Titus, present. Citizens Wishing to Address the Board: Thomas Sanders inquired about his First Citizens Responder Service. Suzette Lowler inquired about the Hill Rd violation. **Guest Speakers** Guest Speakers: Chris Baird brought in flooring samples with pricing for the township hall. Accept Agenda: MB made the motion to accept the agenda with additions to Accept Agenda New Business, D. Appointments and E. Special Meeting, seconded by DH. All in favor, motion carried. Approve Minutes from January 2, 2018: DR made the motion to accept the **Approve** minutes with corrections to New Business: A. Semboia should be changed to Minutes Genesee, seconded by MB. All in favor, motion carried. Treasurer's Summary: DH motioned to approve the Treasurer's Summary as Treasurer's presented, seconded by MB. All in favor, motion carried. Summary Approval of the Bills: Approval of Bills DR motioned to approve the bills with General Check #' 22615, 22799 to 22856 stub #'s 147 to 150, and EFT 15 in the amount of \$58,090.94 and Tax Check #'s 2473 to 2485 in the amount of \$87,626.40, seconded by DH. Roll Call: DH-yes, DR-yes, DSF-yes, AT-yes, MB-yes. All in favor, motion carried. **Old Business** Old Business: A. Roads: Road Commission meeting on February 26, 2018 @ 6:30pm. B. Fire: N/A C. Collections: DR motioned to send invoice #2932, 2941, and 2942 in the amount of \$1,500.00 to collections, seconded by MB. Roll Call: DR-yes, DSF-yes, AT-yes, MB-yes, DH-yes. All in favor, motion carried. DSF motioned, based on the township ordinance of extreme hardship, to waive the First Responder Fee for Invoice #2963, seconded by MB. Roll Call: MB-yes, DH-yes, DR-yes, DSF-yes, AT-yes. All in favor, motion

carried.

MEETING PLACE: 13016 BELLE RIVER ROAD, RILEY, MICHIGAN 48041

- D. Bond Refunds: DR motioned to refund the following bond # PB170043 in the amount of \$250.00, seconded by DH. Roll Call: DR-yes, DSF-yes, AT-yes, MB-yes, DH-yes. All in favor, motion carried.
- E. Employee Handbook (4th Reading): DSF motioned to table the Employee Handbook 4th Reading until the March 6, 2018 workshop, seconded by MB. All in favor, motion carried.
- F. Inspector Reimbursement: DR motioned to reimburse Paul Dewitte for his training of \$250.58, seconded by DSF. Roll Call: AT-yes, MB-yes, DH-yes, DR-yes, DSF-yes. All in favor, motion carried.

New Business New Business

- A. Annual Meeting Dates and Office Closures: DR motioned to set the RTB Annual Meeting Dates, PC Annual Meeting Dates, P & R Annual Meeting Dates, and Riley Office Closure Schedule as adjusted, seconded by DSF. All in favor, motion carried.
- B. Budget Amendment Resolution: DR motioned to approve the Budget Amendments as presented, seconded by DSF. Roll Call: DR-yes, DSF-yes, AT-yes, MB-yes, DH-yes. All in favor, motion carried.
- C. Ordinance #33, Article 2, Section 202 Amendment: AT motioned to adopt Ordinance #33, Article 2, Section 202 Amendment, seconded by DH. All in favor, motion carried.
- D. Appointments: DR motioned to approve Frank Dusett, John Thibodeau, and Rob Baranowski to the Contruction Construction Board of Appeals for a 2 year term, seconded by MB. All in favor, motion carried. The township is also looking for one more ZBA member, one ZBA alternate, and one BOR alternate. ZBA members are required to attend one training per year.
- E. Special Meeting: DSF motioned to hold a special meeting on February 20, 2018 @ 7pm, seconded by DH. All in favor, motion carried.

Committee Reports:

A. Planning Commission: Officer elections were held at the January meeting and positions remained the same. There will be a public hearing this month on Section 909.

B. Parks and Recreation: N/A

Committee Reports

C. Zoning Board of Appeals: N/A D. Ordinance Enforcement: A discussion was held for the ordinance violation at 12637 Hill Rd. AT motioned to instruct our ordinance enforcement officer to draft and send a registered letter, receipt requested, that this business cease and assist desist immediately before they go to the PC, seconded by DSF. All in favor, motion carried. AT visited Fraser Township and discussed their Blight Ordinances. Correspondence: DSF would like all correspondence to be copied and placed in Correspondence the monthly board packet. Announcements: The township office phone system is not functioning properly. Announcements DR will get quotes for a new system for next month's meeting. The next Community Coffee Chat will be on February 13th @ 10am. The Council on Aging will be discussing the Senior Home Heating Tax credit and Homestead Tax Relief. Closing Comments from the Board: Last day to pay taxes is February 28th, 2018. Closing Comments Next Regular Meeting: March 6, 2018 at 7:00 P.M. **Next Meeting** Motion to adjourn made by DH, seconded by MB. All in favor, motion carried. Adjournment Meeting adjourned at 8:32p.m. Respectfully submitted by,

Heather Panches-Miller, Recording Secretary