

<p>Meeting called to order by Supervisor Titus at 7:00 p.m.</p>	
<p>Pledge of Allegiance</p>	
<p>Roll Call: Trustee Mark Baranowski, present; Trustee Duane Hagle, present; Clerk Deborah Rhein, present; Treasurer Dawn Sawicki-Franz, present; Supervisor Al Titus, present.</p>	<p>Roll Call</p>
<p>Citizens Wishing to Address the Board: Dave Keller wished to discuss the conditions of the roads. Florence Sawicki wished to inquire about the Hough Road bridge project.</p>	<p>Citizens</p>
<p>Guest Speakers: N/A</p>	<p>Guest Speakers</p>
<p>Accept Agenda: Hagle motioned to accept the agenda with the following corrections: Under Old Business; Add the payment from Memphis Fire to the discussion under Fire. Under New Business; Add D., Marihuana Ordinance, under C., Personnel add bereavement pay and part time employees. Seconded by Baranowski. All in favor, motion carried.</p>	<p>Accept Agenda</p>
<p>Approve Minutes from November 13th, 2018: Baranowski motioned to approve the minutes with the following corrections: Page 2, letter A; Change 'grating' to 'grading'. Page 2, letter B; change 'over the township' to 'to the township', change 'not to make December payment' to 'not to make December payment, and hold payment in Escrow'. Page 1, under Guest Speakers, add St. Clair County Commissioner in front of Dave Rushing's name. Also change Hough Road project to Hough Road Bridge project. Page 3; change 28 apartments to multiple units. Page 3, letter A; add change direct deposit to payroll direct deposit. Page 4, letter A; Change Lori May Rushing to Lillie Mae Rushing. Page 2, letter E; add Richmond in front of Lenox EMS. Page 5; Change next meeting date to December 4th, 2018. Seconded by Rhein. All in favor, motion carried.</p>	<p>Approve Minutes</p>
<p>Treasurer's Summary: Sawicki-Franz stated that the township received interest payments this month from all accounts with the exception of the checking account. Hagle motioned to approve the Treasurer's summary as presented, Seconded by Baranowski. All in favor, motion carried.</p>	<p>Treasurer's Summary</p>
<p>Approval of the Bills: Rhein motioned to approve the bills with General Check #'s 22391 to 23451, EFT # 25 and stub # 185 to 188 in the amount of \$45,389.07, and tax check #'s 2564 to 2566 in the amount of \$11,773.32, seconded by Hagle. Roll Call: Baranowski-yes, Hagle-yes, Rhein-yes, Sawicki-Franz-yes, Titus- yes. All in favor, motion carried.</p>	<p>Approval of Bills</p>

Old Business:	Old Business
<p>A. Roads: Titus stated that he has been communicating with Kirk Weston from the St. Clair County Road Commission, Bill Blumerich, and Commissioner Rushing and they have stated that it will cost between \$250,000 and \$300,000 to replace the Hough Road bridge. The township is eligible for local road assistance, which would mean a 50/50 match in monetary contribution. It has also been determined that there is not enough traffic on Hough Road to qualify for federal aid. By recovering between \$20,000 and \$25,000 a year from the township’s fire protection costs, in 5 years the township could pay for its share of the repair cost for the Hough Road bridge. Bill Blumerich has contacted the State of Michigan, and there is a possibility of the township receiving State aid in the form of a grant to replace the bridge. If there is money available for this, the township would then have to pay 5% of the total cost to replace the bridge. Doug Wendland inquired about the ditching on Hill Road.</p> <p>B. Fire: Sawicki-Franz motioned to hold Memphis’s fire protection payment in Escrow until they release their fire runs, seconded by Titus. All in favor, motion carried. Doug Pratt inquired about the board members not responding to the email sent by Justen Diaz. Titus stated that all correspondence regarding the matter is to be directed to the township attorney. Doug Pratt also inquired as to why the Riley Township Board did not attend the most recent Fire Authority meeting.</p> <p>C. Collections: Invoice #3121 has been removed from collections, per the board’s decision at the November meeting. Titus motioned to waive invoice #3121 in the amount of \$300, seconded by Baranowski. Roll Call: Hagle-yes, Rhein-yes, Sawicki-Franz-yes, Titus-yes, Baranowski-yes. All in favor, motion carried.</p> <p>D. Bond Refunds: Rhein motioned to refund the following bond #'s, BG180005-\$250.00, BA180002-\$500.00, BN180005-\$1,000.00, BP180009-\$1,000.00, BP170012-\$1,000.00 for a total of \$3,750.00, seconded by Baranowski. Roll Call: Rhein-yes, Sawicki-Franz-yes, Titus-yes, Baranowski-yes, Hagle-yes. All in favor, motion carried.</p> <p>E. 609 Burnell Road Property: Titus stated that the \$10,000 feasibility study that was discussed at the November board meeting will have to be put on hold due to the Hough Road Bridge needing to be repaired. He will reach out to Jeff White to discuss the matter to see if Richmond Lenox EMS would like to pay for the feasibility study and move forward with it. Titus has been in contact with a 2nd heating company for another estimate to replace the furnace in the building.</p>	

<p>F. Tibbets Road Cemetery Deed Search: Titus stated that he will discuss the possibility of an adverse possession process with the township attorney in order to attempt to gain a title for the property.</p> <p>G. ACH Payments: Sawicki-Franz discussed the process and fees of making payroll payments by ACH direct deposit. Baranowski motioned to use ACH to make payroll payments, seconded by Hagle. All in favor, motion carried.</p> <p>H. Snow Removal Contract: Sawicki-Franz motioned to award Cross Brothers Excavating the 2018\2019 snow removal contract, seconded by Titus. Roll Call: Sawicki-Franz-yes, Titus-yes, Baranowski-yes, Hagle-yes, Rhein-yes. All in favor, motion carried.</p> <p>New Business:</p> <p>A. Budget Amendments: Sawicki-Franz motioned to accept the budget amendments in the amount of \$17,500, as presented, seconded by Titus. Roll Call: Titus-yes, Baranowski-yes, Hagle-yes, Rhein-yes, Sawicki-Franz-yes. All in favor, motion carried.</p> <p>B. Zoning Amendment Section 924 Fence and Walls: Planning Commission drafted the ordinance, it has been sent to St. Clair County. Titus motioned to table the ordinance until the township attorney can review it, seconded by Baranowski. All in favor, motion carried.</p> <p>C. Personnel: Sawicki-Franz motioned to accept Corey Miller's resignation on Zoning Board of Appeals, seconded by Hagle. All in favor, motion carried. Sawicki-Franz motioned to pay Deborah Kreuger 3 days of bereavement pay, seconded by Titus. All in favor, motion carried. Sawicki-Franz discussed the hiring of another part time person for the office that was discussed at the November meeting. Barb Hanley will be contacted and asked about the possibility of being a substitute before a decision is made.</p> <p>D. Marihuana Ordinance: Two different sample marihuana ordinances were reviewed, one from MTA and one from Metro Planning. Hagle motioned to adopt the MTA sample ordinance, which prohibits marihuana dispensaries within the township, seconded by Baranowski. Roll Call: Titus-yes, Rhein-yes, Sawicki-Franz-yes, Hagle-yes, Baranowski-yes. All in favor, motion carried.</p>	<p>New Business</p>
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<p>Committee Reports:</p> <ul style="list-style-type: none"> A. Planning Commission: Worked on and drafted the fence ordinance. B. Parks and Recreation: N/A C. Zoning Board of Appeals: N/A D. Ordinance Enforcement: The two cases that were voted to be taken to court at the November board meeting (Ashley and Trevor Paraski on 1585 Braidwood, and Heather and Leroy Grabowski on 982 Riley Center) were sent to the attorney today, December 4th, 2018. Doug Wendland asked about the sheet metal outbuildings. 	<p>Committee Reports</p>
<p>Correspondence: Based on a letter that was sent to Titus, the Drain Commission is going to start clearing the Talmage Drain. The Township office received thank you letters from Deborah Kreuger and family, and Barb Hanley.</p>	<p>Correspondence</p>
<p>Announcements: Sawicki-Franz stated that the tax bills were mailed out on Saturday, December 1st 2018. Rhein mailed a letter to Cheryl Almstadt asking if she would be interested in the open position on Board of Review.</p>	<p>Announcements</p>
<p>Closing Comments from the Board: N/A</p>	<p>Closing Comments</p>
<p>Next Regular Meeting: January 8th, 2019 at 7:00 P.M.</p>	<p>Next Meeting</p>
<p>Motion to adjourn made by Hagle, seconded by Sawicki-Franz. All in favor, motion carried.</p>	<p>Adjournment</p>
<p>Meeting adjourned at 8:30 p.m.</p>	
<p>Respectfully submitted by,</p>	
<p>Rachel Reid, Recording Secretary</p>	