

<p>Meeting called to order by Supervisor Titus at 7:00 p.m.</p>	
<p>Pledge of Allegiance</p>	
<p>Roll Call: Trustee Mark Baranowski, present; Trustee Duane Hagle, present; Clerk Deborah Rhein, present; Treasurer Dawn Sawicki-Franz, present; Supervisor Al Titus, present.</p>	<p>Roll Call</p>
<p>Citizens Wishing to Address the Board: Alan Milostan inquired about his son Nicholas Milostan’s first responder service invoice, which had been sent to the collection agency at the January Riley Township board meeting. Titus motioned to contact the collection agency to find out what the cost would be to remove the account from collections, and then make a decision regarding whether to waive the invoice, seconded by Hagle. All in favor, motion carried.</p>	<p>Citizens</p>
<p>Mark Abbey stated that Braidwood Road is in need of ditching between I-69 and Dunn Rd. Titus stated that he will contact the St. Clair County Road Commission to inform them that there is a problem in that area.</p>	
<p>Guest Speakers: N/A</p>	<p>Guest Speakers</p>
<p>Accept Agenda: Baranowski motioned to accept the agenda, with the following additions; Add ‘L’ Special Assessment and ‘M’ Office Operations under New Business, seconded by Sawicki-Franz. All in favor, motion carried.</p>	<p>Accept Agenda</p>
<p>Approve Minutes from January 8th, 2019: Rhein motioned to approve the minutes with the following corrections; Page 1 under Old Business: Change the spelling of Dan Lauwers, Change Kurt Weston to Kirk Weston. Page 2, Letter B: Change working with a different township to working with a different fire department. Page 3, Letter D: Change Riley Township Board to Riley Township person, seconded by Baranowski. All in favor, motion carried.</p>	<p>Approve Minutes</p>
<p>Treasurer’s Summary: Hagle motioned to accept the Treasurer’s Summary as presented, seconded by Baranowski. All in favor, motion carried.</p>	<p>Treasurer’s Summary</p>
<p>Approval of the Bills: Rhein motioned to approve the bills with General Check #'s 23508 to 23569, EFT # 27 and stub #'s 191 to 194 in the amount of \$96,162.54, and tax check #'s 2581 to 2596 in the amount of \$860,792.31, seconded by Hagle. Roll Call: Baranowski-yes, Hagle-yes, Rhein-yes, Sawicki-Franz-yes, Titus-yes. All in favor, motion carried.</p>	<p>Approval of Bills</p>
<p>Old Business:</p>	<p>Old Business</p>
<p>A. Roads: Sawicki-Franz stated that there was a survey crew at the Hough Road Bridge. Titus stated that he has applied for local road assistance, as discussed at the January Riley Township Board meeting,</p>	

<p>and is waiting to hear back. The annual Road Commission meeting is February 26, 2019 at 6:30 p.m.</p> <p>B. Fire: Titus discussed what was discussed at the Fire Authority meeting that he had attended, and stated that Memphis Fire Chief Justen Diaz is to send over a resolution regarding Riley Township being a part of the Fire Authority for the Riley Township Board to review. Titus stated that he recommends that the board members sign the resolution so that the process of creating the Fire Authority can move forward.</p> <p>C. Collections: Sawicki-Franz motioned to waive invoice # 0000219 in the amount of \$500.00, seconded by Baranowski. Roll Call: Sawicki-Franz-yes, Titus-yes, Baranowski-yes, Hagle-yes, Rhein-yes. All in favor, motion carried. Sawicki-Franz motioned to send invoice #3284 in the amount of \$675.00, and invoice # 3289 in the amount of \$1,620.00 to collections, for a total of \$2,295.00, seconded by Hagle. Roll Call: Hagle-yes, Rhein-yes, Sawicki-Franz-yes, Titus-yes, Baranowski-yes. All in favor, motion carried.</p> <p>D. Bond Refunds: Rhein motioned to refund the following bond #'s, BA180005-\$500.00, BG180008-\$250.00, BA180006-\$500.00, for a total of \$1,250.00, seconded by Hagle. Roll Call: Titus-yes, Baranowski-yes, Hagle-yes, Rhein-yes, Sawicki-Franz-yes. All in favor, motion carried.</p> <p>E. 609 Burnell Road Property: Titus stated that he is hoping to have a commercial/residential builder out to the property this week to help in determining if the property could accommodate what the Richmond/Lenox EMS would need in order to operate out of the building. Titus also stated that he is hoping that Superior Heating and Cooling will have the new furnace installed in the coming week. Richmond Interiors was at the building measuring for new flooring, and in order to come up with an estimate, they would like a representative from the office to come and select the types of materials that would be used. Rhein stated that she would go and talk with them.</p> <p>F. Zoning Amendment Section 924 Fence and Walls-UPDATE: Titus stated the township attorney has been reviewing the ordinance, and will be sending an amended copy that has to do with the violations and penalties and how the ordinance will be enforced. It should be available for review at the March board meeting. Discussion followed.</p>	
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<p>New Business:</p> <ul style="list-style-type: none"> A. Annual Meeting Resolution: Annual Meeting is scheduled for March 19, 2019 at 7:00 pm. Sawicki-Franz stated that payroll would have to be entered and paid by that date, along with all bills. Baranowski motioned to accept Annual Meeting Resolution #02-19, seconded by Titus. All in favor, motion carried. B. Budget Hearing Resolution: Rhein motioned to accept Budget Hearing Resolution # 03-19, seconded by Hagle. All in favor, motion carried. C. Annual Meeting Schedules & Office Closures: Sawicki-Franz motioned to accept RTB annual meeting schedule with the following change; Change the date of the July 2, 2019 meeting to July 9, 2019. Seconded by Baranowski. All in favor, motion carried. Sawicki-Franz motioned to accept Planning Commission and Parks & Recreation annual meeting schedules and annual office closures schedule as presented, seconded by Baranowski. All in favor, motion carried. D. Salary Resolutions for elected officials: Baranowski motioned to accept Resolution #04-19 for the salary of the township supervisor, seconded by Hagle. All in favor, motion carried. Titus motioned to accept Resolution # 05-19 for the salary of the township treasurer, seconded by Rhein. All in favor, motion carried. Sawicki-Franz motioned to accept Resolution #06-19 for the salary of the township clerk, seconded by Baranowski. All in favor, motion carried. Hagle motioned to accept Resolution # 07-19 for the per diem per meeting or salary of the township trustees, seconded by Sawicki-Franz. All in favor, motion carried. E. Salary Resolution for Employees: Baranowski motioned to accept wage resolution #08-19 with the following proposed changes for the 2019/2020 fiscal year; A \$1.00 per hour increase for the election chairperson, A \$0.25 per hour increase for the Office Manager and the Administrative Assistant effective April 1, 2019, seconded by Sawicki-Franz. Roll Call: Baranowski-yes, Hagle-yes, Sawicki-Franz-yes, Rhein-yes, Titus-yes. All in favor, motion carried. F. Appointments: Rhein motioned to re-appoint Florence Sawicki, Mark Baranowski, Larry Moquin, and Steve Aguinaga to the Zoning Board of Appeals, with Deanna Okorowski as an alternate for 3-year terms, seconded by Sawicki-Franz. All in favor, motion carried. One more regular member is needed. Baranowski motioned to re-appoint Larry Moquin, Doug Pratt, Michele Daly-Brown, Dave Rushing, Jerry Filion, 	<p>New Business</p>
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<p>Dawn Behem, and Duane Hagle to Planning Commission for 3-year terms, seconded by Hagle. All in favor, motion carried. Hagle motioned to re-appoint Dane Spencer, Bill Evans, Greg Yaek, Tracy Touchette, Deanna Okorowski, and Jordan Spencer to Parks and Recreation Committee for 3-year terms, seconded by Baranowski. All in favor, motion carried. Titus stated that a seventh member will be needed.</p> <p>G. Winter Tax Interest Waiver: Sawicki-Franz motioned to waive winter tax interest until February 28, 2019, seconded by Rhein. All in favor, motion carried.</p> <p>H. Trustee Pay: Titus stated that the board cannot reduce the pay of an elected official during their term. Titus stated that the trustees are to be paid their full per diem for each meeting they attend, as stated in the Township Salary Resolution.</p> <p>I. Fireworks Ordinance Amendment: Rhein motioned to accept proposed amendment to Ordinance # 56-14 with the following correction; Page 3, Section 3.2, change 'my only be used' to 'may only be used', seconded by Hagle. All in favor, motion carried.</p> <p>J. Farmland Agreement: Titus stated that the Township auditors would like to see a formal contract for the farmland that is owned by the Township. Discussion followed regarding putting the property out for bids. It was agreed that the property would go out for bids for the 2020 growing year, as Ron Rodzos has already purchased all of the equipment needed for the upcoming season.</p> <p>K. MTA Dinner and Conference: Rhein motioned to approve up to \$300 in order for up to 10 people to attend the MTA dinner on Thursday, February 21, 2019, seconded by Titus. All in favor, motion carried. Sawicki-Franz stated that Deborah Kreuger will be attending the conference as Deputy Treasurer. Titus motioned to approve the MTA conference for Debbie Rhein, Dawn Sawicki-Franz, and Deborah Kreuger, and for Deborah Kreuger to be paid for her normal hours while she is at the conference, seconded by Sawicki-Franz. Roll Call: Rhein-yes, Titus-yes, Sawicki-Franz-yes, Baranowski-yes, Hagle-yes. All in favor, motion carried.</p> <p>L. Special Assessment: Rhein motioned to move forward with the special assessment process concerning the fire and first responder services, seconded by Sawicki-Franz. All in favor, motion carried.</p> <p>M. Office Operations: Being over-budget for the office operations was discussed, along with how to budget for the remainder of February,</p>	
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<p>and all of March, until the fiscal year is over. A budget amendment will be done and ready to review for the March board meeting.</p>	
<p>Committee Reports:</p> <ul style="list-style-type: none"> A. Planning Commission: Hagle stated that the commission held their elections for officers, and there were no changes. B. Parks and Recreation: Hagle stated that the next meeting is February 25, 2019. C. Zoning Board of Appeals: N/A D. Ordinance Enforcement: Titus motioned to turn over the blight case at 1913 Riley Center to Robert Vickrey, as the resident did not contact the Riley Township Ordinance Enforcement Officer, as he had stated that he would, seconded by Baranowski. All in favor, motion carried. 	<p>Committee Reports</p>
<p>Correspondence: Sawicki-Franz stated that the Technical Support company utilized by the Township will be looking into possibly upgrading the hardware and software in the office.</p>	<p>Correspondence</p>
<p>Announcements: Sawicki-Franz stated that the next Community Coffee Chat is February 12, 2019 at 10:00 A.M.</p>	<p>Announcements</p>
<p>Closing Comments from the Board: Sawicki-Franz stated that tax season is winding down.</p>	<p>Closing Comments</p>
<p>Next Regular Meeting: March 5, 2019 at 7:00 P.M.</p>	<p>Next Meeting</p>
<p>Motion to adjourn made by Hagle, seconded by Baranowski. All in favor, motion carried.</p>	<p>Adjournment</p>
<p>Meeting adjourned at 9:01 p.m.</p>	
<p>Respectfully submitted by,</p>	
<p>Rachel Reid, Recording Secretary</p>	
<p>Approved 3/5/2019</p>	
<p>Deborah Rhein, Riley Township Clerk</p>	