

RILEY TOWNSHIP BOARD - REGULAR MEETING

Held on January 4th, 2022 at 7:00 p.m.

Located at 13016 Belle River Road, Riley, Michigan 48041

Call to Order

- Meeting called to order by Supervisor Titus at 7:00 p.m.
- Pledge of Allegiance

Roll Call

Present: Supervisor Al Titus, Clerk Dawn Behem, Treasurer Mike Rushing, Trustee Duane Hagle

Excused Absence: Trustee Mark Baranowski (excused)

Public Hearing – None Scheduled

Guest Speakers: None

Citizens Wishing to Address the Board on Agenda Items Only: Citizen concerned that Eagling Road has standing water constantly and is getting no response from Road Commission. Titus will speak with Township's roads representative.

A Citizen asked for clarification on blight letter received. OEO will discuss with them on what needs to be done.

Building Inspector stated concerns that properties with non-livable homes are being purchased and then adding accessory buildings. Asked for more clarification of the Accessory Building Ordinance. The Board recommended he bring it up at the next Planning Commission meeting.

Approve Regular Meeting AGENDA for January 4th, 2022: Motion to approve agenda made by Hagle, seconded by Rushing. All in favor; Motion carried.

Approve Consent Agenda: Motion to approve Consent Agenda for 12/7/2021 Regular Meeting Minutes, Treasurer Report, Monthly bills: checks 24885-24913 / EFTs 5-6, Payroll Checks 1012-1014 / Vouchers 480001-480023, Tax checks 2964-2975, Bond Refunds BN210006, BG210010, BG200014, BP210003, and Communications received from I.T. Right joining with VC3, Jeff's Rubbish regarding rate increase on January 1, 2022, and Richmond Lenox EMS Covid Monoclonal infusions report. Motion to approve consent agenda made by Hagle, seconded by Rushing. Roll Call: Aye-4, Nay-0; Motion carried.

Township News and Announcements: The website update has begun and asked for anyone to please share pictures of the community and events to be posted on the website.

Committee Reports:

Planning Commission: No meeting held.

Parks and Recreation: No meeting held.

Zoning Board of Appeals: No meeting held.

Ordinance Enforcement: OEO received complaint on a pond which has been red-tagged. Letters sent to the property owner have not been accepted. Directed to send the complaint to Zoning Administrator who is also the pond inspector.

Unfinished Business

- 1) **Generator Estimates:** No new bids received. Motion to table until next meeting when all Trustees are present made by Titus, seconded by Hagle. All in Favor; Motion carried.
- 2) **Roof Replacement:** One bid received. Motion to table until next meeting to receive additional bids made by Titus, seconded by Rushing. All in Favor; Motion carried.
- 3) **Blight Complaint Cases:** Two Final Notice letters have been mailed and copies submitted to the Board.

New Business

- 1) **Parks & Recreation Master Plan:** The proposed master plan is available for public review at the Township office. Surveys and comments from the public will help determine the plan's priorities to go after grant money. Motion to schedule a Special Meeting of the Township Board and Public Hearing to accept public comments on the Proposed Recreational Master Plan and to consider for its approval on Friday, January 28, 2022 at 7pm at Riley Township Hall made by Rushing, seconded by Hagle. All in Favor; Motion carried.
- 2) **Budget Amendments:** Motion to approve budget amendments to the General, Parks & Rec and Building Department funds as presented to adjust departmental account mapping & allocations made by Titus, seconded by Rushing. Roll Call: Aye-4, Nay-0; Motion carried.
- 3) **Fire Run Invoice No. 00004177:** Incident report received from Emmett Fire Department indicated only one driver on the accident report who was invoiced for that incident. The invoiced driver submitted a Crash Report from the Sherriff's showing the invoiced driver was not at fault and another driver was ticketed for that incident. Motion to waive the invoiced driver made by Titus, seconded by Hagle. All in favor; Motion carried. Motion to send an invoice to the driver at fault named in the Crash Report made by Titus, seconded by Rushing. All in favor; Motion carried.
- 4) **Roads:** Discussion held regarding the poor road conditions on Eagling Road. Titus will follow up with the Road Commission on road improvements. Received an invoice significantly higher than the originally approved amount for Calvin Road work order. Titus discussed concerns over the invoice with the Roads representative. An updated invoice in the reduced amount \$16,102.01 was received and is due by Township. Motion to approve the Calvin Road invoice made by Titus, seconded by Hagle. Roll Call: Aye-5, Nay-0; Motion carried.

Comments from the Board of Trustee's not already address: Notary service is now available at the Township office. Motion to charge non-residents a \$5.00 Notary service fee and no charge to Township residents made by Titus, seconded by Behem. All in favor; Motion carried.

Lown Cemetery pictures of work done to be included on website. Titus welcomed the Rushing Family in purchasing the Belle River Golf Course - Nice to have Township residents owning and running the golf course!

Building Inspector requested approval to send letter and post notices for a supposed marijuana grow. Motion to authorize the building inspector to proceed with letter notices and postings made by Titus, seconded by Hagle. All in favor; Motion carried.

Next Regular Meeting Scheduled: February 1st, 2022 at 7pm at Riley Township Hall.

Adjournment: Motion to adjourn at 7:48 p.m. made by Hagle, seconded by Hagle. All in favor, motion carried.

Respectfully submitted by,

Patricia Gondert, Riley Township Deputy Clerk

Dawn Behem, Township Clerk
Approved, February 1st, 2022