

RILEY TOWNSHIP
ZONING-AG
PERMIT APPLICATION
13042 BELLE RIVER RD.
RILEY TOWNSHIP, MI 48041
(810) 392-2326 FAX (810) 392-2918
Zoning Administrator, Jim Golembiewski (810)531-1286

I. Job location

NAME OF OWNER/AGENT		
STREET ADDRESS AND JOB LOCATION	RILEY TOWNSHIP	ST. CLAIR CO.

II. Contractor / Homeowner/ Land Owner Information

INDICATE WHO THE APPLICANT IS () CONTRACTOR () HOMEOWNER	NAME	STATE LICENSE NUMBER	EXPIRATION DATE
ADDRESS (STREET NUMBER AND NAME)		STATE REGISTRATION NUMBER	LOCAL LICENSING
CITY	STATE	ZIP CODE	LOCAL LICENSE NUMBER
TELEPHONE NUMBER (INCLUDE AREA CODE)		FEDERAL EMPLOYER ID NUMBER (OR REASON FOR EXEMPTION)	
WORKERS COMPENSATION INSURANCE CARRIER (OR REASON FOR EXEMPTION)		UIA NUMBER (OR REASON FOR EXEMPTION)	

III. Homeowner/Land Affidavit

I hereby certify that I will cooperate with the Riley Township Zoning Administrator and assume the responsibility to arrange for necessary inspections.

HOMEOWNER SIGNATURE

Date

IV. Fee Chart- enter the number of items being installed, multiply by the unit price for total fee.

	FEE	# ITEMS	TOTAL		FEE	# ITEMS	TOTAL
Base Permit Fee (Non-refundable)	\$75.00	1	\$75.00		-	1	\$75.00
INSPECTIONS							
Site Plan Review (stake inspection)					\$35.00	1	\$35.00

TOTAL FEE (Must include the \$75.00 non-refundable base fee)

\$110.00

IV. Instructions for completing Application

General: work shall not be started until the permit has been issued. Work started without a permit subject to additional fees.

Calling for inspections: When ready for an inspection, call the inspector providing as much advance notice as possible. The inspector will need the permit number, job location, access information and telephone number.

THIS IS NOT A PERMIT IS AN APPLICATION ONLY!!

