

**RILEY TOWNSHIP BOARD OF TRUSTEES**  
**SPECIAL MEETING for ANNUAL BUDGET & SPECIAL ASSESSMENT HEARINGS**

Held on March 29th, 2022 at 7:15 p.m.

Located at 13016 Belle River Road, Riley, Michigan 48041

**Call to Order**

Meeting called to order by Supervisor Titus at 7:15 p.m.  
Pledge of Allegiance

**Roll Call**

**Present:** Supervisor Al Titus, Clerk Dawn Behem, Treasurer Mike Rushing, Trustee Duane Hagle, Trustee Mark Baranowski

**Approve SPECIAL Meeting AGENDA for March 29<sup>TH</sup>, 2022**

Changes / Additions: Add New Business items: C. Hours of Operation, and item D. Street Lighting to LED

- *Motion to accept Special Meeting Agenda with additions made by Baranowski, seconded by Rushing. All in favor, motion carried.*

**Approve Consent Agenda**

Changes / Additions: Add 2/28/22 Treasurer's Report

- *Motion to approve Consent Agenda with addition: March 1<sup>st</sup>, 2022 REGULAR Meeting MINUTES, Monthly bills: Checks #24978-24997, EFTs #12-13, Tax checks #3024-3032, Payroll Checks #1016-1018 / Vouchers #90001-90023, and Year end Budget Report for Fiscal Year 2021/2022 made by Hagle, seconded by Baranowski. Roll Call: Aye-5, Nay-0; Motion carried.*

**PUBLIC HEARINGS**

**A. PUBLIC HEARING for SPECIAL ASSESSMENT FOR FIRE PROTECTION for FY 2022/2023:**

- *Motion to open public hearing made by Hagle, seconded by Baranowski at 7:16 p.m.*

Public comments: Question asked if received many requests to waive fees, and if fees are anticipated to be increased. Supervisor answered there have been fewer requests to waive fees, and fees are not expected to be increased. Memphis Fire Department contract will renew in June with no rate increase anticipated.

- *Motion to close public hearing made by Rushing, seconded by Baranowski at 7:18 p.m. All in favor, motion approved.*

**B. PUBLIC HEARING for ANNUAL BUDGET for FY 2022/2023 for FY 2022/2023:**

- *Motion to open public hearing made by Baranowski, seconded by Hagle at 7:19 p.m.*

Public comments: Question asked if the annuity 1% increase was voted on by the board. Clerk answered that it has not and will be on the agenda at the next board meeting.

- *Motion to close public hearing made by Hagle, seconded by Baranowski at 7:29 p.m. All in favor, motion approved.*

## **NEW BUSINESS**

- A. Adopt Resolution # 2022-15 Special Assessment for Fire and Rescue Coverage:** *Motion to adopt Special Assessment District for Fire and Rescue Coverage Resolution # 2022-15 made by Hagle, seconded by Baranowski. Discussion: none further. Roll Call: Aye-5, Nay-0; Motion carried.*
- B. Adopt Resolution # 2022-16 General Appropriations Act for Fiscal Year 2022/2023:** *Motion to approve 2022/2023 Annual Budget and adopt General Appropriations Act Resolution # 2022-16 made by Behem, seconded by Baranowski. Discussion: none further. Roll Call: Aye-5, Nay-0; Motion carried.*
- C. Hours of Operations for Township Office:** *Motion to adjust **Monday** Township Office Hours back to **9am to 5pm** effective April 1<sup>st</sup>, 2022 made by Behem, seconded by Titus. Discussion: The need for later hours is greater during tax seasons and can adjust office hours temporarily to accommodate receipt of payments during those time periods. Roll Call: Aye-5, Nay-0; Motion carried.*
- D. Street Lighting to LED:** *Motion to approve and authorize the Municipal Street Lighting Purchase Agreement with DTE Energy with the use of ARPA funds for LED street lighting project at a cost of \$5,150.00 made by Baranowski, seconded by Rushing. Discussion: Clerk requested cost estimate and savings from DTE Community Lighting in converting the township's current 17 street lights to LED. Project upfront cost is \$5,150, with a rebate of \$425 issued after construction, expected annual invoice savings of \$988 with a return on investment in 4.78 years. Roll Call: Aye-5, Nay-0; Motion carried.*

**Next Regular Meeting Scheduled:** April 5<sup>th</sup>, 2022 at 7:00 P.M. at the Township Hall

**Adjournment:** Motion to adjourn at 7:43 p.m. made by Rushing, seconded by Hagle. All in Favor, Motion carried.

Respectfully submitted by,

Patricia Gondert, Recording Clerk

Approved April 5, 2022

Dawn Behem, Riley Township Clerk