

RILEY TOWNSHIP BOARD - REGULAR MEETING

Held on November 1st, 2022 at 7:00 p.m.

Located at 13016 Belle River Road, Riley, Michigan 48041

Call to Order:

- Meeting called to order by Supervisor Titus at 7:00 p.m.
- Pledge of Allegiance

Roll Call:

Present: Supervisor Al Titus, Clerk Dawn Behem, Treasurer Mike Rushing, Trustee Duane Hagle, Trustee Mark Baranowski

Staff Present: Doug Wendland. Building Inspector

Public Hearing:

A) Annual Special Assessment Roll for Trash Removal:

- *Motion to open public hearing made by Baranowski, seconded by Hagle at 7:01 p.m. All in favor, motion approved.*

Request for public comments was made by the Chairperson: Citizen asked what the cost was for the special assessment. The Clerk reported the special assessment is \$173.16 per year per residential unit per the contract with Jeff's Rubbish that will be collected on the Winter Tax bill. Current count of 1280 residential units within the township will collect an estimated amount of \$220,086.36. Citizen asked if there was a surcharge for fuel in contract. Trash collection is under contracted rate for 2023. No further comments were heard.

- *Motion to close public hearing made by Hagle, seconded by Baranowski at 7:06 p.m. All in favor, motion approved.*

Guest Speaker: None

Public Comment: Heard concerns from three citizens regarding solar farms potentially coming into the township and surrounding areas.

Approve Consent Agenda: Motion to approve Consent Agenda for 10-4-22 Meeting Minutes, A/P Checks 25236-25273, EFT 28-29, Tax Checks 3070-3081, Payroll Check 9SE 1033, Payroll Vouchers 9SE 440001-440025 & SDZ 440001-440001, ARPA Project Expenditure Report as of 10-31-2022, Revenue/Expenditure 10-31-2022, Bond Permit Refunds BN200007, BN220009, BG220012, BA220004, BP210004, BG220017, Correspondence received re: Solar issues, DNR-Michigan Sparks Grant information, Richmond/Lenox EMS report and MTA made by Baranowski, seconded by Hagel. Roll Call: Ayes – 5, Nays – 0, motion carried.

Approve REGULAR Meeting AGENDA for November 1st, 2022: Add to New Business #7 KCI Winter Tax Quote, and #8 Park and Recreation Playground Equipment Quote.

- *Motion to accept Agenda with additions made by Baranowski, seconded by Hagel. All in favor, motion carried.*

Township News and Announcements:

- **General Election Day** on Tuesday, November 8th, 2022. Polls open from 7:00 am to 8:00 pm. Please take note of the Voter Parking arrangements & map located on the Township Website at www.rileytownship.com/elections. Handicap parking does not need a permit.
- **Street Lighting LED Update is complete!** All street lights in the township have been replaced with LED.
- **Point & Pay** is here! Pay Taxes ONLINE or in-person at the office with a bank debit/credit card or E-check for a small fee. Go to RILEYTOWNSHIP.COM/TAX-ASSESSING and click button to be redirected to BSAONLINE.COM. Links are on township website.
- **Township Board Monthly Meetings have changed!** Beginning next month (December) and each month afterwards, Riley Township Board meetings will be held on the **SECOOND TUESDAY** of each month. This will allow for better preparation.
- **Revenue Sharing:** Township received check in the amount of \$63,952.

Committee & Departmental Reports

Parks and Recreation: Hagle reported meeting held on October 24th. Fall Festival and Car Show was a success, new playground equipment installed, received updated Administration Policy Manual, and discussed park improvements for 2023. Working on DNR Sparks Grant. The next meeting will be held in April.

Planning Commission: Hagle reported two public hearings were held for Section 1127 Nursery Day Care and Section 924 Fences. Changes were approved and will be sent to the County. Accepted Special Use Application for Harmon Oil and scheduled the public hearing for next regular meeting.

Zoning Board of Appeals: No meeting held.

Building Department: Building Inspector reported permits have slowed up, and demo permit for burned building has not been applied for and asked how to move forward on the issue.

Ordinance Enforcement: OEO not in attendance. Supervisor reported forty open cases and four judgements need to be finalized and will be reviewing the civil infraction ordinance.

Roads: Culvert projects completed on both Eagling and Braidwood Roads.

ORDER OF BUSINESS

A. Unfinished Business

1. **Road Commission New Projects/Work Orders: None**
2. **Ordinance Enforcement Appearance Notices) (if any): None**

B. NEW BUSINESS

1. **2023 Local Road Funding Assistance Program for Riley Center Approaches:** Received from county requiring signature by December 30, 2022. Item tabled to December meeting.

2. **Resolution # 2022-20 Annual Special Assessment Roll for Trash Removal:** Motion to accept and approve Resolution # 2022-20 Annual Special Assessment Roll for Trash Removal made by Rushing, seconded by Hagel. Discussion: Roll Call: Ayes – 5, Nays – 0, motion carried.

3. **Township Designated Newspaper for Publications:** Motion to discontinue all publications from the North Macomb Voice newspaper and to designate Blue Water Voice as the official newspaper for all future township publication and notices effective immediately made by Rushing, seconded by Baranowski. Discussion: North Macomb Voice changed to the The Bay Voice that serves areas in Macomb County. The Blue Water Voice serves areas in St. Clair County including most zip codes within the township. All in Favor, motion carried.

4. **Agreement for Ambulance Millage Distribution (4-year):** Motion to accept and approve AGREEMENT FOR AMBULANCE MILLAGE DISTRIBUTION as presented for a period of 4 years beginning January 1, 2023 and ending December 31, 2026 made by Rushing, seconded by Hagle. Discussion: Proposal was approved by electors at the August Primary for 3 mills. Roll Call: Ayes – 5, Nays – 0, motion carried.

5. **BIDS ON SNOW REMOVAL:** Motion to ACCEPT the bid for Snow Removal Services for the 2022-23 Winter Season from CBX as presented made by Baranowski, seconded by Rushing. Discussion: Received two bids with similar amounts. Recommendation to select service used last season. Roll Call: Ayes – 5, Nays – 0, motion carried.

6. **BIDS FOR FARMLAND LEASE:** Motion to ACCEPT bid for Farmland Lease for the 2023 Planting Season from Steven and Karen Peters as presented made by Baranowski, seconded by Rushing. Discussion: Received two bids. Recommendation to select highest local bid. Roll Call: Ayes – 5, Nays – 0, motion carried.

7. **KCI Quote for Winter Tax Bill and Newsletter Publications:** Motion accept KCI quote for Winter Tax Bill and newsletter not to exceed \$2200 made by Baranowski, seconded by Rushing. Discussion: Estimate cost of \$1,934.00 includes printing, postage and mailing of tax bill with a colored newsletter. Roll Call: Ayes – 5, Nays – 0, motion carried.

8. **Park and Recreation Playground Equipment Quote:** Motion to utilize \$20,000 of ARPA funds to Parks and Recreation Fund to be used to for playground project and to approve playground equipment purchase at a cost of \$18,937.11 as presented made by Behem, seconded by Hagel. Discussion: Phase 1 completed of playground expansion. Quote for \$18,937.11 from Sinclair Recreation to add two more swings and border. Placing order now will lock in cost and installer will hold equipment until Spring installation. Thank you, Cathy Fillion, for all your hard work on this project. Roll Call: Ayes – 5, Nays – 0, motion carried.

Comments from the Board Members not already addressed: Clerk encourages all to VOTE! Approximately 600 AV ballots have been issued with 63% of ballots been returned. Treasurer reported the township is competing with other townships for the DNR-Michigan SPARK Grant. Taxes will not be

impacted and is asking everyone to submit letters in support for the \$350,000 of planned improvements that will include outdoor walking trail, fitness equipment and splash pad.

Next Regular Meeting Scheduled: December 13th, 2022 at 7pm at Riley Township Hall

Adjournment: Motion to adjourn at 8:29 p.m. made by Baranowski, seconded by Hagel. All in favor, motion carried.

Respectfully submitted by Patricia Gondert, Recording Clerk

Approved December 13, 2022

Dawn Behem, Riley Township Clerk