

RILEY TOWNSHIP
ZONING-Residential- Detached Acc. Bldg/ Greenhouse
PERMIT APPLICATION
13042 BELLE RIVER RD.
RILEY TOWNSHIP, MI 48041
(810) 392-2326 FAX (810) 392-2918
Zoning Administrator, Jim Golembiewski (810)531-1286

I. Job location

NAME OF OWNER/AGENT		
STREET ADDRESS AND JOB LOCATION	RILEY TOWNSHIP	ST. CLAIR CO.

II. Contractor / Homeowner Information

INDICATE WHO THE APPLICANT IS () CONTRACTOR () HOMEOWNER	NAME	STATE LICENSE NUMBER	EXPIRATION DATE
ADDRESS (STREET NUMBER AND NAME)		STATE REGISTRATION NUMBER	LOCAL LICENSING
CITY	STATE	ZIP CODE	LOCAL LICENSE NUMBER
TELEPHONE NUMBER (INCLUDE AREA CODE)		FEDERAL EMPLOYER ID NUMBER (OR REASON FOR EXEMPTION)	
WORKERS COMPENSATION INSURANCE CARRIER (OR REASON FOR EXEMPTION)		UIA NUMBER (OR REASON FOR EXEMPTION)	

III. Homeowner Affidavit

I hereby certify that I will cooperate with the Riley Township Zoning Administrator and assume the responsibility to arrange for necessary inspections.

HOMEOWNER SIGNATURE _____ Date _____

IV. Fee Chart- enter the number of items being installed, multiply by the unit price for total fee.

FEE	# ITEMS	TOTAL
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BASE PERMIT FEE (Non-refundable)	\$30.00	1	\$30.00
INSPECTIONS			
Site Plan Review. On paper. *Move forward with stakes after approval	\$30.00	1	\$30.00
Site/Stake FINAL Inspection. On site. *Move forward after approval	\$30.00	1	\$30.00

TOTAL FEE (Must include the \$30.00 non-refundable base fee)

\$90.00

IV. Instructions for completing Application

General: Work shall not be started until the permit has been issued. Work started without a permit subject to additional fees.

Calling for inspections: When ready for an inspection, call the inspector providing as much advance notice as possible. The inspector will need the permit number, job location, access information and telephone number.

THIS IS NOT A PERMIT - APPLICATION ONLY!!

