

RILEY TOWNSHIP BOARD - REGULAR MEETING

Held on May 9th, 2023 at 7:00 p.m.

Located at 13016 Belle River Road, Riley, Michigan 48041

Call to Order

- Meeting called to order by Supervisor Titus at 7:00 p.m.
- Pledge of Allegiance

Roll Call

Present: Supervisor Al Titus, Clerk Dawn Behem, Treasurer Mike Rushing, Trustee Duane Hagle, Trustee Mark Baranowski

Township Officials in Attendance: Building Official Doug Wendland, Deputy Supervisor Aaron Titus, and Deputy Treasurer Dawn Sawicki-Franz, and Planning Commission Chairperson Doug Pratt.

Public Hearing: None Scheduled

Guest Speakers: None presented

Citizens Wishing to Address the Board: Citizen reported information on petition to act against State legislation eliminating all local authority on sand and gravel mining and recommending everyone sign the petition.

Approve Consent Agenda: Motion to approve 4-11-2023 Meeting Minutes, Treasurer Report, Monthly Bills/Claims: Checks #25444-25472, EFTs #41-42, Payroll Vouchers 9SE #180001-180024, Payroll Checks 9SE #1040-1041, April Revenue-Expense Report, 2023 ARPA Compliance Report-Filed, Bond Permit Refunds for BG230005, BG220021, BN210014, BN220005 & BN220010, Check Requests for IT Right (VC3) invoices for Firewall & Switch Equipment Replacement, Correspondence from St. Clair County for Gypsy Moth Program, and EMS Report made by Baranowski, seconded by Rushing. Roll Call: Aye-5, Nay-0; Motion carried.

Approve REGULAR Meeting AGENDA for May 9th, 2023: Add New Business items # 1 AYSO Agreement, and # 2 Resolution for Charitable Gaming license

- *Motion to approve agenda with additions made by Hagle seconded by Baranowski. All in favor, motion carried.*

Township News and Announcements:

- Annual Audit is scheduled for July 19, 2023.
- Richmond Lenox EMS Station Grand Opening is May 31st.
- Congratulations to Ordinance Enforcement Officer on birth of their daughter.

Committee Reports:

Parks and Recreation: Elected new officers for the year, discussed Fall Festival date, Memorial benches.

Planning Commission: Public Hearing held for Annual Mining permit, and approved with same stipulations. Asked Board if Mining permit can be longer than one year. Board recommended to check requirements within the Zoning Ordinance. Draft for Solar ordinance is being worked on.

Zoning Board of Appeals: No meeting held.

Building Department: Building Official reported five (5) new permits were issued.

Performance Bond Extension request for PB100004: Motion to approve Bond Extension PB100004 for 6 months with the stipulation that this will be the last and final extension to be issued made by Behem, seconded by Rushing. Discussion: Building project has been ongoing since 2011 that is not completed with multiple bond extensions since original building permit. New permits are needed to replace expired permits with required fees paid. Building permit will need to be renewed for 6 months before upcoming expiration with renewal fee pad with no further extensions to be approved. All in favor, motion carried.

Performance Bond Extension request for PB210019: Motion to approve Bond Extension PB210019 for 6 months made by Hagle, seconded by Baranowski. Discussion: First performance bond renewal request from owner. All in favor, motion carried.

Ordinance Enforcement: Report submitted for individual case update and Board review.

Roads: Limestone will be placed in a few weeks. Large pot holes reported near new Braidwood bridge.

A. Unfinished Business

- 1. Firearms, Weapons and Hunting Ordinance Draft:** A Public Workshop was held at 6 pm on May 9, 2023 at the Township Hall to collect information and public input on ordinance. Motion to schedule a second workshop to be held on Tuesday, June 13, 2023 at 6 pm at the Township Hall made by Hagle, seconded by Baranowski. All in favor, Motion carried.
- 2. Emmett Fire Contract:** Significant increase in contract amount over next three years. Requested having contract for only two years but was not offered by Emmett. Discussion held and reviewed findings of 3-year Fire/Rescue Report which revealed majority of runs by Emmett Fire Department were for medical/EMS services and Richmond Lenox EMS were also on scene or dispatched with Emmett Department. Motion to table to seek additional information on alternate contract for Fire Services only made by Hagle, seconded by Baranowski. All in favor, motion carried.
- 3. Fire Protection Dry Hydrant Project:** Memphis Fire Chief Doug Pratt reported the Road Commission will not approve dry hydrants attached to any County bridges. Removed from agenda until more information is determined if project can move forward.

4. **Section 1127: Special Approval Uses Nursery Schools, Day-Care Centers, Child Caring Institution, and Group Day Care Homes (7-12 Children) Amendment:** Motion to table to rework definitions made by Behem, seconded by Rushing. All in favor, motion carried.

B. New Business:

1. **AYSO Contract:** Motion to Approve Agreement with Memphis AYSO Soccer League for the 2023 season made by Rushing, seconded by Baranowski. Discussion: Memphis AYSO Soccer League has grown in membership and is seeking to use the Township Soccer Field for practice and games. Received signed contract and required liability insurance from the league. All in favor, motion carried.

2. **Resolution for Charitable Gaming License:** The organization Capac Classmates Promoting Future Adults provided documents as a Non-Profit 501(C)3 and resolution who are seeking to solicit fundraising withing the Township and are required to submit a resolution approved by the township with an application to the Michigan Lottery. Motion to offer and adopt a Local Governing Body Resolution for Charitable Gaming Licenses for Capac Classmates Promoting Future Adults made by Behem, seconded by Rushing. Roll Call: Aye-5, Nay-0; Motion carried.

Comments from the Board of Trustee's not already address: None presented.

Workshop Scheduled: June 13th, 2023 at 6 p.m. at Riley Township Hall

Next Regular Meeting Scheduled: June 13th, 2023 at 7 p.m. at Riley Township Hall

Adjournment: Motion to adjourn at 7:53 p.m. made by Rushing, seconded by Hagle. All in favor, motion carried.

Respectfully submitted by Patricia Gondert, Riley Township Recording Clerk

Approved June 13, 2023,

Dawn Behem, Riley Township Clerk