

RILEY TOWNSHIP BOARD - REGULAR MEETING

Held on June 13th, 2023 at 7:00 p.m.

Located at 13016 Belle River Road, Riley, Michigan 48041

Call to Order

- Meeting called to order by Supervisor Titus at 7:00 p.m.
- Pledge of Allegiance

Roll Call

Present: Supervisor Al Titus, Clerk Dawn Behem, Treasurer Mike Rushing, Trustee Duane Hagle, Trustee Mark Baranowski

Township Officials in Attendance: Building Official Doug Wendland, Deputy Treasurer Dawn Sawicki-Franz, OEO Kyle Kallek, and Planning Commission Chairperson Doug Pratt.

Public Hearing: None Scheduled

Guest Speakers: None presented

Citizens Wishing to Address the Board: Citizen reported concerns on neighbor's pond overflowing onto their property and several dead animals in the area near-by. Citizen reported concern roads are being graded again and dust is getting out of control. Citizen complained ATV's and Side by Sides are speeding down Braidwood Road, doing donuts and running past 10 pm at night.

Approve Consent Agenda: Motion to approve 5-09-2023 Meeting Minutes, Treasurer Report, May Bills/Claims: Checks #25473-25502, EFTs #43-44, Payroll Vouchers 9SE #220001-220027, Payroll Checks 9SE #1042-1043, Bond Permit Refunds for BN220007, BA230002, BP230003, BG210001, BG230002 BC220001, and Fire Run (Non-Resident) to Collections Request made by Behem, seconded by Rushing. Roll Call: Aye-5, Nay-0; Motion carried.

Approve REGULAR Meeting AGENDA for June 13th, 2023:

- *Motion to approve agenda as presented made by Hagle seconded by Baranowski. All in favor, motion carried.*

Township News and Announcements:

- Annual Audit is scheduled for July 19, 2023.
- Welcome Richmond Lenox EMS Station #4 to Riley Township!

Committee Reports:

Parks and Recreation: The Fall Festival will be held on September 23rd and getting quotes from last years vendors. Discussed several projects for consideration. Swing addition will be finished that need to have wear mats & chips to be ADA compliant, received quotes for board approval and recommend purchasing from Great Lakes Recreation for \$463. Received quotes for borders around play areas from D & E at a cost of \$7,491.95. Recommended joining SourceWell, a cooperative agreement with governmental agencies, to save money on projects and recreational purchases. There is no cost or fee associated with this agreement. Received quotes for quarter mile at a cost of \$55,580 and half mile of asphalt running path at a cost over \$100,000. Also considering a sensory learning garden at a cost of \$23,856 for equipment and installed that would need concrete sidewalks for ADA compliance.

- Motion to approve purchase of wear mats from Great Lakes Recreation at a cost of \$463 made by Hagle, seconded by Baranowski. Discussion: none further. Roll Call: Aye-5, Nay-0; Motion carried.
- Motion to approve the quote from D & E Landscaping and Grading for borders around play areas at a cost of \$7,490 using ARPA funds made by Hagle, seconded by Baranowski. Discussion: none further. Roll Call: Aye-5, Nay-0; Motion carried.
- Motion to approve participation agreement with SourceWell's Cooperative Purchasing Program made by Behem, seconded by Hagle. Discussion: Clerk will set up online for Parks & Rec to access. All in favor, motion carried.

Planning Commission: Special Use for additional electricity was found not to be necessary and sent to Township Board for refund of monies paid.

- Motion to refund Special Use #2023-04 entire amount of application fee and bond back to the applicant made by Hagle, seconded by Baranowski. Discussion: none further. Roll Call: Aye-5, Nay-0; Motion carried.

Zoning Board of Appeals: No meeting held.

Building Department: Building Official reported several new permits were issued this month.

Ordinance Enforcement: All complaints are now being logged and tracked into the BS&A system and reports will be generated from the system. Two report types from BS&A were submitted for Board review and asked which type of report was preferred by the Board. Remote access has not been working and has been a challenge in getting it fixed.

Roads: Limestone delivery is reported from the Road Commission to be delayed until end of July due to unexpected shipping issues. Supervisor asked if chloride can be applied early that was declined until the limestone can be delivered.

A. Unfinished Business

- 1. Firearms, Weapons and Hunting Ordinance Draft:** An additional Public Workshop to collect public input was held at 6 pm on June 13, 2023 at the Township Hall with many members of the public were in attendance. Majority of comments heard by the board were not in favor of the ordinance. Motion to remove ordinance development from consideration made by Titus, seconded by Rushing. Discussion: none further. All in favor, Motion carried.
- 2. Emmett Fire Contract:** Significant increase in cost of the contract amount over next three years. Requested cost for Fire/Rescue without medical for comparison that has not received nor a response back from Emmett. The Township has paid a 6-month payment at the previous contracted rate so the township continues to be covered until an agreement can be made with a new contract.
- 3. Section 1127: Special Approval Uses Nursery Schools, Day-Care Centers, Child Caring Institution, and Group Day Care Homes (7-12 Children) Amendment:** Motion to Approve and Adopt Text Amendment of Zoning Ordinance Section 1127 Child Care Centers, Family Child Care Homes, and Group Child Care Homes as presented effective 30 days after publication made by Behem, seconded by Baranowski. Discussion: none further. Roll Call: Aye-5, Nay-0; Motion carried.

B. New Business:

- 1. MTA Annual Dues & Online Learning Subscription Renewal:** Motion to Approve Annual renewals for MTA dues at a cost of \$2,724.91 and MTA Online Learning Subscription at a cost of \$1,900 made by Behem, seconded by Rushing. Discussion: Cost of dues has increased slightly and online learning has remained the same that is used often by township members and officials. Roll Call: Aye-5, Nay-0; Motion carried.

- 2. Michigan Fire Equipment Grant Program Letter of Understanding:** Motion to Accept and Approve a Letter of Understanding with the City of Memphis Fire Department to secure Grant monies for purchase and use of fire equipment under the Michigan Fire Equipment Grant Program made by Baranowski, seconded by Hagle. Discussion: Memphis Fire Department, who is contracted with the township, is seeking to apply for grant money for needed equipment for their department. Riley Township does not have its own fire department and is unable to apply for this grant. Roll Call: Aye-5, Nay-0; Motion carried.

- 3. Ordinance #29 – Performance Bond Amendment:** Motion to Approve and Adopt Text Amendment to Ordinance # 29 Performance Bonds as presented effective on the next day after publication made by Baranowski, seconded by Hagle. Discussion: Proposed changes for amendment have been reviewed by the Township Attorney with recommendation of minor changes that have been applied. The Building Official has also reviewed the proposed amendments with no additional changes. Roll Call: Aye-5, Nay-0; Motion carried.

- 4. Schedule Annual Public Hearing for Special Assessment Rubbish Collection:** Motion to Schedule Special Assessment for Rubbish Collection Annual Public Hearing to be held at regular board meeting on November 14th, 2023 at 7 pm at Riley Township Hall made by Hagle, seconded by Baranowski. Discussion: Annual Public Hearing Notice will be sent out with the July tax bills. All in favor, motion carried.

Comments from the Board of Trustee’s not already address: Happy Birthday to Dawn Sawicki-Franz.

Next Regular Meeting Scheduled: July 11th, 2023 at 7 pm at Riley Township Hall

Adjournment: Motion to adjourn at 8:07 pm made by Hagle, seconded by Baranowski. All in favor, motion carried.

Respectfully submitted by Patricia Gondert, Riley Township Recording Clerk

Approved July 11th, 2023,

Dawn Behem, Riley Township Clerk