

Riley Township Planning Commission

Regular Meeting Minutes

Meeting Details

Date: January 16th, 2023

Time: 7:00 p.m.

Location: Riley Township Hall, 13016 Belle River Road, Riley, MI 48041

Open

- Called to order at 7:00 p.m.
- Pledge of Allegiance

Roll Call

Present: Doug Pratt, Duane Hagle, Brad Schuster, David Bergen, Michele Daly-Brown, Dave Rushing

Excused: Jerry Fillion

Staff Present: Zoning Administrator, Jim Golembiewski; Building Inspector, Doug Wendland

Agenda: Changes: None

- *Motion to accept agenda as presented made by Hagle, seconded by Schuster. All in favor, motion approved.*

Regular Meeting Minutes – November 21st, 2022: Corrections: none

- *Motion to accept minutes as presented made by Rushing, seconded by Schuster. All in favor, motion approved.*

Comments from the Public on Agenda Items: Citizen asked about zoning on property located near M-19 that showed partial commercial zoning. Suggested he get with Assessor and have property surveyed.

Public Hearing: None

Guest Speaker: County Commissioner Rushing stated there are ARPA funds in excess of 21 million still available. There will be a meeting held on Thursday, January 19, 2023 at 4:00 pm at the County Building to discuss possible uses.

Trustee Report: Hagle reported the Annual Budget Meeting will be held on March 28, 2023 at 7:00 pm; OEO will remain until end of February; Wind and Solar Moratorium was approved; and an ordinance for Firearms was tabled.

Parks & Recreation Report: Next Meeting will be held April 24th, 2023.

Zoning Board of Appeals Report: No meeting held.

New Business:

- A. Master Plan Review / 2022 Annual Report:** Trustee Hagle will request extra meetings needed for Master Plan update to be included in 2023/2024 budget. Corrections made to the Annual Report.
 - *Motion to send Annual Report as amended to Township Board made by Rushing, seconded by Bergen. All in favor, motion carried.*

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- B. 2023/2024 Planning Commission Scheduled Meetings:** Consensus to remain to be held on the third Monday of each month with no meeting held in December.
- *Motion to approve the Planning Commission meeting schedule as presented made by Daly-Brown, seconded by Rushing. All in favor, motion carried.*
- C. Planning Commission Officers Election:** Current secretary has resigned from the planning commission effective February 1st, 2023. Bergin has agreed to be interim secretary until a full board present for vote.
- *Motion to retain Doug Pratt as Chairperson and Dave Rushing as Vice-chairperson made by Rushing, seconded by Hagle. Yea – 5, Nay – 1 (Pratt), motion carried.*
 - *Motion to appoint Dave Bergen as interim Secretary for a three-month period made by Rushing, seconded by Hagle. All in favor, motion approved.*

Old Business:

- A. Special Approval Use #2022-02 Harmon Oil Company, Propane Storage and Transfer Station:** New site plan submitted shows driveway access off Gilbert Road including parking. Applicant stated MDOT will not allow M-19 access, and the board would like to see written documentation stating so. The board recommended placing the driveway off M-19 further away from the corner.
- *Motion to table item to February meeting until driveway from M-19 is considered or documentation that access from M-19 is not allowable made by Rushing, seconded by Daly-Brown. All in favor, motion approved.*

Committee Reports: None

Communications Received: Email against driveway for Harmon Oil located on Gilbert Road.

Comments from the Public: None presented


Comments from Planning Commission Members Not Addressed: Thank you to Michele Daly-Brown and congratulations to Dave Rushing on 48th anniversary.

Next Regular Meeting: February 20th, 2023 at 7pm at Riley Township Hall, 13016 Belle River Road, Riley, MI 48041

Adjournment

- *Motion to adjourn made by Rushing, seconded by Bergen at 8:16 p.m. All in favor, motion approved.*

Respectfully submitted by,


Patricia Gondert, Recording Clerk


Doug Pratt, Chairperson