

RILEY TOWNSHIP BOARD - REGULAR MEETING

Held on July 11th, 2023 at 7:00 p.m.

Located at 13016 Belle River Road, Riley, Michigan 48041

Call to Order

- Meeting called to order by Supervisor Titus at 7:00 p.m.
- Pledge of Allegiance

Roll Call

Present: Supervisor Al Titus, Clerk Dawn Behem, Treasurer Mike Rushing, Trustee Duane Hagle, Trustee Mark Baranowski

Township Officials in Attendance: Building Official Doug Wendland, Deputy Treasurer Dawn Sawicki-Franz.

Public Hearing: None Scheduled

Guest Speakers: Commissioner Rushing discussed options for County ARPA monies and a new county Animal Ordinance.

Citizens Wishing to Address the Board: Citizen reported concerns of several people trespassing on his property.

Approve Consent Agenda: Motion to approve 6-13-2023 Meeting Minutes, Treasurer Report, June Bills/Claims: Checks #25503-25530, EFTs #45-46, Payroll Vouchers 9SE #270001-270024, Payroll Checks 9SE #1044-1045, Bond Permit Refunds for BG220015, BN230003, BA230003, BG220019, BG230007, BP220003, BG210011, BN230002, Check Requests for Tables and Chairs Deposit Refunds, Non-resident Fire Run Collection Requests, Dominion Voting System Software License, May and June Monthly RLEMS Report, SEMCOG Public Comment, July BOR Notice, and Communication received regarding pond permit concern made by Baranowski, seconded by Hagle. Roll Call: Aye-5, Nay-0; Motion carried.

Approve REGULAR Meeting AGENDA for July 11th, 2023: Add to New Business: Item # 2 Pond at 12204 Belle River and Item # 3 Deputy Treasurer Stipend.

- *Motion to approve agenda with additions made by Baranowski seconded by Rushing. All in favor, motion carried.*

Township News and Announcements:

→ Annual Audit is scheduled for July 19, 2023.

→ 2023 Fall Festival & Classic Car Show is scheduled for Saturday, September 23rd.

Committee Reports:

Parks and Recreation: Trustee Hagle reported upcoming Fall Festival to be held on September 23rd and recommended approving quotes from last year's vendors; Tabled the discussions on memorial benches; Quotes received for walking path.

- Motion to approve quotes for the Pony Rides, DJ and Bounce House at a cost of \$1800 made by Baranowski, seconded by Rushing. Discussion: Estimates for Food costs will be made closer to event. Roll Call: Aye-5, Nay-0; Motion carried.

- Motion to approve Total Asphalt Paving quote with addition of sidewalks at a cost not to exceed \$70,000 using ARPA funds made by Behem, seconded by Hagle. Discussion: Committee recommends Total Asphalts quote for quarter mile walking path at a reduced cost of \$63,696. Sidewalks are needed to be ADA compliant and some need to be repaired. Request sidewalks to be included with the selected quote. Roll Call: Aye-5, Nay-0; Motion carried.

Planning Commission: Trustee Hagle reported a new towing company may come into township, will be begin Master Plan update, and Solar Ordinance draft to be presented at next meeting.

Zoning Board of Appeals: No meeting held.

Building Department: Building Official reported on new house and barn permits issued this month, and some complaints have been resolved.

Ordinance Enforcement: Monthly Report submitted for board review, four complaints have been resolved and four new complaints have been logged.

Roads: Limestone has been applied and the county is waiting on the weather to apply chloride. Culvert on Belle River should be completed by July 12th. Supervisor asked the board for recommendations to be submitted for Road Assistance Program 2024. Considerations include Hill/Dunn Road approaches and ditching projects.

A. Unfinished Business

1. **Emmett Fire Contract:** Discussed the increase and our budgeted amount. Suggested Supervisor get back to them with new proposal. Township has fire coverage with Emmett until September.
 - Motion to Table the contract approval until supervisor meets with them again made by Hagle, seconded by Baranowski. All in Favor, motion carried.

B. New Business:

1. **Letter of Understanding for Fire Department Grant for Emmett Fire Department:** Motion to Accept and Approve Letter of Understanding with The Village of Emmett Fire Department to secure grant monies for purchase and use of fire equipment under the Michigan Fire Equipment Grant Program made by Behem, seconded by Rushing. Discussion: Emmett Fire Department is contracted with the township and is seeking to apply for needed equipment for their department. All in favor, motion carried.
2. **Pond at 12204 Belle River Rd:** Trustee Hagle reported on concerns regarding pond permit issued to the property. Findings and discussion held: Riley Township Zoning Pond Ordinance Section 919(K) "All ponds must be an accessory to a residence. No pond permits will be issued for vacant land". However, a definition of a residence is not described nor stipulated within ordinance indicating a person must reside on the property. Concern was raised whether the barn located on property qualifies as a residence. Owner requested several years ago to be assessed back to agricultural which was denied by the Board of Review. Property is currently and has been assessed and taxes paid as Residential-Improved for more than 10 years with an existing pole barn that includes living quarters within it. Supervisor consulted with an attorney on the matter who concurred the pond permit to be issued. Zoning Administrator

issued the Pond Permit and its construction has begun. No action taken by the Township Board.

3. **Stipend Increase for Deputy Treasurer:** Motion to increase monthly stipend for Deputy Treasurer to \$100 per month made by Baranowski, seconded by Hagle. Discussion: Treasurer requests the Deputy Treasurer's monthly stipend to be increase to \$100 from the current rate of \$50 per month. The Deputy Treasurer is on-call and is consulted regularly. Roll Call: Aye-5, Nay-0; Motion carried.

Comments from the Board of Trustee's not already address: A fund raiser to support cancer will be held on July 15th at 12443 Masters Road.

Next Regular Meeting Scheduled: August 8th, 2023 at 7 pm at Riley Township Hall

Adjournment: Motion to adjourn at 8:32 pm made by Hagle, seconded by Baranowski. All in favor, motion carried.

Respectfully submitted by Patricia Gondert, Riley Township Recording Clerk

Approved August 8, 2023,

Dawn Behem, Riley Township Clerk