

**RILEY TOWNSHIP – ST. CLAIR COUNTY, MICHIGAN**  
**ESTABLISHED FEE SCHEDULE**  
**Effective April 1<sup>st</sup>, 2024**

**RESIDENTIAL DISTRICT PERMITS:**

	<u>PLAN REVIEW</u>	<u>BASE FEE</u>	<u>INSPECTION FEE</u>	<u>PERFORMANCE BOND</u>
<b>RESIDENTIAL HOME:</b>				
<i>Up to 2000 sq ft</i>	55.00	165.00	55.00	1,000.00
<i>2001-3000 sq ft</i>	100.00	185.00	75.00	1,250.00
<i>3001 sq ft and above</i>	125.00	185.00	75.00	1,250.00
Demolition		75.00	75.00	1,000.00
Building Relocation (Moving)		75.00	100.00 (+mileage)	1,000.00
Agriculture Use & Zoning Permit	35.00	75.00	N/A	N/A
Temporary Trailer (per Sec 1209)		75.00	55.00	1,000.00
<b>ALTERATION, REMODEL, ADDITION &amp; COMPLETION OF BASEMENT OR 2<sup>ND</sup> STORY:</b>				
<i>Up to 1000 sq ft</i>	55.00	165.00	55.00	500.00
<i>1001- 2000 sq ft</i>	60.00	185.00	60.00	1,000.00
<i>2001 sq ft and above</i>	100.00	185.00	75.00	1,250.00
Solar Array: Roof-Top & Ground	55.00	175.00	55.00	500.00
Demolition		75.00	75.00	1,000.00
<b>DETACHED ACCESSORY:</b>				
<b>Pole Building, Garage, &amp; Shed:</b>				
<i>up to 200 sq ft / 10 ft ht (Zoning)</i>	30.00	30.00	30.00	N/A
<i>201 sq ft /10 ft ht and above</i>	50.00	110.00	55.00	250.00
Demolition (above 200 sq ft only)		75.00	75.00	1,000.00
<b>3-Sided Carport:</b>				
<i>up to 400 square feet</i>	N/A	80.00	**55.00	N/A
<i>400 square foot or more</i>	50.00	80.00	**55.00	N/A
**One Inspection required if no cement footing				
Deck, Porch, Handicap Ramp (Note: If not included on original plans)	50.00	80.00	55.00	250.00
Fence	50.00	80.00	55.00	250.00
<b>Swimming Pool / Pond:</b>				
<i>Water over 24"</i>	25.00	55.00	55.00	N/A
<i>Inflatable</i>	N/A	30.00	40.00	N/A
Pond (Zoning Permit)		110.00	55.00	250.00

**COMMERCIAL DISTRICT PERMITS:**

	<u>PLAN REVIEW</u>	<u>BASE FEE</u>	<u>INSPECTION FEE</u>	<u>PERFORMANCE BOND</u>
<b>COMMERCIAL BUILDING:</b>				
<i>Up to 1000 Square Feet</i>	125.00	250.00	*75.00	1,000.00
<i>1001 Square Feet and above</i>	125.00	.05 Cents per addtl sq ft	*75.00	1,000.00
Construction Office (per Sec 1209)		75.00	75.00	1,000.00
Building Demolition		250.00	100.00	1,000.00
* If outsourced inspection, fee to equal <b>cost billed</b> plus \$50.00 Administration Fee				
<b>DETACHED ACCESSORY:</b>				
<i>Up to 125 sq ft / 10 ft Ht (Zoning)</i>	30.00	30.00	30.00	N/A
<i>126 sq ft / 10 ft Ht and above</i>	50.00	110.00	55.00	250.00
Fence	50.00	80.00	55.00	250.00
Sign	50.00	130.00	55.00	250.00

**PLANNING AND ZONING FEES:**

**SITE PLAN REVIEW FEES (PLANNING COMMISSION)**

	<u>Site Plan Application</u>	<u>Performance Bond</u>
Commercial	1,250.00	1,125.00
Industrial	1,250.00	1,125.00
Multifamily	625.00 plus 5.00/unit	750.00
Mobile (Manufactured) Home Park	1,250.00 plus 10.00/unit	1,125.00
Quasi-Public Use (Churches, etc.)	625.00 plus 25.00/acre	1,125.00
Site Plan Revision	937.50	N/A

**SPECIAL APPROVAL LAND USE – MINING OPERATION (PLANNING COMMISSION)**

**MINING FEE**

Application & Site Plan Review	1,250.00
Performance Bond Deposit	3,750.00
Annual Surveillance & Inspection	125.00 per acre disturbed
Cash Performance Bond*	3,125.00 per acre disturbed
Reclamation Bond up to 20 acres or less*	25,000.00
Reclamation Bond over 20 acres*	plus 1,000.00 per additional acre

\*(Refund subject to FULL compliance)

**SPECIAL APPROVAL LAND USE (PLANNING COMMISSION)**

	<u>Application &amp; Plan Review</u>	<u>Performance Bond</u>
Level 2 – Home Occupation: Single Family Dwelling	625.00	750.00
Level 2 – Home Occupation: Medical Marijuana	1,250.00	1,125.00
Level 3 – Commercial / Industrial	1,250.00	1,125.00

**MISCELLANEOUS – ALL DISTRICTS:**

	<u>Application &amp; Plan Review</u>	<u>Performance Bond</u>
Zoning Board of Appeals	625.00	600.00
Re-Zoning	1250.00	600.00
Mural Sign Review	50.00	N/A
Mural Sign Review – Non-Profit/Community Org	25.00	N/A
Lot Split	143.75	N/A
New County Lot Split Road Review Fee	125.00	N/A
Special Meeting Request FEE	937.50	***900.00

\*\*\*If professional planner, engineer or attorney is requested to attend meeting

**EXTENSION (6-MONTH) RENEWAL REQUEST:**

	<u>Permit Extension Fee</u>	<u>Performance Bond Extension Fee</u>
Residential – Up to 1000 Square Foot	75.00	50.00
Residential 1001 – 3000 Square Foot	75.00	75.00
Residential 3001 Square Foot and above	75.00	100.00
Commercial	100.00	100.00
Pond	75.00	50.00
Accessory Building	75.00	50.00

**OCCUPANCY:**

	<u>Administrative Fee</u>	<u>Inspection Fee</u>
Temporary Occupancy (Max 180 Days)	25.00	55.00

**VIOLATIONS:**

	<u>Inspection/Notice Fee</u>	<u>Enforcement/Penalty Fee</u>
Dangerous Building Hearing Notice (Ord 22)	50.00	50.00
Work Started without a Permit (7-Day Letter)	25.00	75.00
Stop Work Order	50.00	125.00
Zoning Violation Notice	50.00	125.00
2 <sup>nd</sup> Violation Notice	50.00	200.00
Municipal Civil Infraction Violation Notice (Ord 60)	50.00	250.00 - 1500.00*
Misdemeanor Violation	50.00	Up to 500.00*

\* Plus additional court and/or expense incurred by the township

**BLIGHT REMOVAL:**

	<u>Inspection/Notice Fee</u>	<u>Fee</u>
Blight Removal	50.00	ALL COSTS INCURRED BY TOWNSHIP
Blighted Items & Materials, Tires, Unlicensed Car/Truck		

**DEPARTMENT - OTHER FEES:****TREASURER OFFICE**

	<u>Fee</u>
Nonsufficient Funds (NSF)	SF Checks / Payment Fees *25.00
	(*per item plus additional costs incurred by Twp)
Tax Roll	Tax-Roll / Electronic Copy 1500.00

**ASSESSING OFFICE**

	<u>Fee</u>
Lot Split	143.75
New County Lot Split Road Review	125.00

**CLERK OFFICE**

	<u>Fee</u>
FOIA – Per Copy Charge	Cost Per page Plus cost of postal service 0.10
Notary Service – Resident	No Charge
Notary Service – Non-Resident	5.00
Rental – Chair	Cost per chair 0.50
Rental – Table	Cost per table 5.00
Rental Deposit	Table/Chair Deposit Refundable per policy 100.00