

# Riley Township Planning Commission

## Regular Meeting Minutes

### Meeting Details

Date: March 18<sup>th</sup>, 2024

Time: 7:00 p.m.

Location: Riley Township Hall, 13016 Belle River Road, Riley, MI 48041

### Open:

- Called to order at 7:00 p.m.
- Pledge of Allegiance

### Roll Call:

**Present:** Doug Pratt, Brad Schuster, Duane Hagle, , Kimberly Budnick

**Excused:** Dave Rushing, Jerry Fillion, David Bergen

**Staff Present:** Building Inspector Doug Wendland, Zoning Administrator Jim Golembiewski

**Agenda:** No Changes.

- *Motion to accept agenda made by Hagle, seconded by Schuster. All in favor, motion approved.*

**Regular Meeting Minutes from February 19<sup>th</sup>, 2024:** No Corrections.

- *Motion to accept minutes as presented made by Hagle, seconded by Schuster. All in favor, motion approved.*

**Comments from the Public on Agenda Items:** None

**Public Hearing:** None

**Guest Speaker:** None.

**Trustee Report:** Held the public Hearing for Fire Assessment and passed Res # 2024-12. Approved Memphis Fire Contract, Limestone haul and Heaven's Touch Grave Service invoices.

**Parks & Recreation Report:** No meeting held.

**Zoning Board of Appeals Report:** No meeting held.

### New Business:

**A. Annual Mining Permit Application #2024-02:** Footprint stays the same as last year, water levels are up.

- *Motion to accept Mining Permit Application #2024-02 made by Pratt, seconded by Budnick. All in favor, motion carried*
- *Motion to hold a public hearing on April 15, 2024 at the next Planning Commission meeting at 7:00 pm made by Hagle, seconded by Schuster. All in favor, motion carried.*

**B. BESS Ordinance:** Moratorium on Battery Energy Storage Systems (BESS) was Adopted. Need to work on ordinance.

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### Old Business:

- A. **Pond Ordinance:** Metro Planning sent back recommendation to approve as is.
  - *Motion to send amended Zoning Ordinance 33, Article IX, Section 919 Ponds to the Township Board for approval made by Budnick, seconded by Schuster. All in favor, motion carried.*
- B. **Sign Ordinance:** Rough draft not complete yet. Discussed further defining different sign types and how existing signs that become non-compliant should be handled, should have clear specifications on sign message movement and glare. Need to address safety issues on lit signage.
  - *Motion to recommend the Township Board have the OEO pursue safety issue of golf course signs using exposed extension cords made by Pratt, seconded by Budnick. All in favor, motion carried.*
- C. **Master Plan:** Notice of Intent will be mailed out on March 19, 2024. New planner joining Metro in April.
- D. **BESS:** Will discuss at future meeting.

**Communications Received:** Metro Planning asked for updated maps, ordinances and other master plans. Digital Master Plan for Parks & Rec will be sent to PC members and all Ordinances are available on the township website.

**Comments from the Public:** Building Inspector stated that property owner wanted to bring in a 44-year-old double wide mobile home to live in. Not certain it could meet the current building codes.

**Comments from Planning Commission Members Not Addressed:** None

**Next Regular Meeting:** April 15<sup>th</sup>, 2024 at 7pm at Riley Township Hall, 13016 Belle River Road, Riley, MI 48041

### Adjournment:

- *Motion to adjourn made by Hagle, seconded by Schuster at 8:11 p.m. All in favor, motion approved.*

*Respectfully submitted by,*

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Patricia Gondert, Recording Clerk

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Doug Pratt, Chairperson