

- Commercial
 Residential

**RILEY TOWNSHIP
ELECTRICAL PERMIT APPLICATION
13042 BELLE RIVER RD.
RILEY TOWNSHIP, MI 48041
(810) 392-2326 FAX (810) 392-2918
ELECTRICAL INSPECTOR Patrick Kostanecki (810) 300-7092**

Authority: 1972 PA 230
Completion: Mandatory to obtain permit
Penalty: Permit cannot be issued

I. Job location

NAME OF OWNER/AGENT	Owner Email	HAS A BUILDING PERMIT BEEN OBTAINED FOR THIS PROJECT? () YES () NO () NOT REQUIRED
STREET ADDRESS AND JOB LOCATION	Owner Phone number (<i>REQUIRED</i>)	RILEY TOWNSHIP ST. CLAIR COUNTY

II. Contractor / Homeowner Information

INDICATE WHO THE APPLICANT IS () CONTRACTOR () HOMEOWNER	NAME	STATE LICENSE NUMBER	EXPIRATION DATE
ADDRESS (STREET NUMBER AND NAME)		STATE REGISTRATION NUMBER	LOCAL LICENSING
<i>** Email of applicant :</i>			
CITY	STATE	ZIP CODE	LOCAL LICENSE NUMBER
TELEPHONE NUMBER (INCLUDE AREA CODE)		FEDERAL EMPLOYER ID NUMBER (OR REASON FOR EXEMPTION)	
WORKERS COMPENSATION INSURANCE CARRIER (OR REASON FOR EXEMPTION)		UIA NUMBER (OR REASON FOR EXEMPTION)	

III. Type of Job (*Please describe*) _____

() SINGLE FAMILY	() NEW	() GENERATOR	() SERVICE ONLY	() PREMANUFACTURED HOME SETUP (STATE APPROVED)	() STATE OWNED
() OTHER - <i>explain below*</i>	() ALTERATION	() SPECIAL INSPECTION	() MANUFACTURED HOME SETUP (HUD MOBILE HOME)	() SCHOOL	

IV. Plan Review Required

Plans are required for the following:

- Residential work over 200 amperes. Please include detailed plans and reason for requesting this amperage.
- Commercial work.

What is the rating of the service or feeder in ampere? _____
What is the building size in square footage? _____
What is the connected load? _____

Plans are not required for the following:

- Work completed by a government subdivision or state agency costing less than \$15,000.00

Plans are required for all other building types and shall be prepared by or under the direct supervision of an architect or engineer licensed pursuant to 1980 PA 299 and shall bear that architect's or engineer's seal and signature.
() PLANS NOT REQUIRED
Signature of Owner or Occupant on Record _____

V. Applicant Signature

Section 23a of the state construction code act of 1972, 1972 PA 230, MCL 125.1523A, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of section 23a are subjected to civil fines.

SIGNATURE OF CONTRACTOR OR HOMEOWNER (HOMEOWNER SIGNATURE INDICATES COMPLIANCE WITH SECTION VI. HOMEOWNER AFFIDAVIT)	DATE
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VI. Homeowner Affidavit

I hereby certify the electrical work described on this permit application shall be installed by **myself in my own home** in which I am living or about to occupy. All work shall be installed in accordance with the Michigan Electrical Code and **shall not be enclosed, covered up, or put into operation** until it has been **inspected and approved by the Riley Township Electrical Inspector**. I will cooperate with the Riley Township Electrical Inspector and assume the responsibility to arrange for necessary inspections.

HOMEOWNER SIGNATURE _____

THIS IS NOT A PERMIT, IT IS AN APPLICATION ONLY



VII. Fee Clarification

Item #20, Mobile Home Unit Site:

When installing a site service in a park, the permit application must include the application fee, service, plus the number of park site.

When setting a HUD mobile home in a park, a permit must include the application fee and a feeder. This shall be done by a licensed electrical contractor.

When setting a HUD mobile home or a premanufactured home on private property, a permit must include the application fee, service and feeder.

VIII. Fee Chart- Enter the number of items to be installed, multiplied by the unit price of each item for total amount due.

Description	FEE	# Items	TOTAL	DESCRIPTION	FEE	# Items	TOTAL
Application Fee: (Non-refundable)				20. Mobile Home or Recreational Park Site (see VII)	\$25.00		
1. RESIDENTIAL	\$75.00			K.V.A. and/or H.P.:			
COMMERCIAL	\$100.00			21. Units up to 20	\$5.00		
				22. Units 21 to 50	\$10.00		
Service and Sub Panels:				23. Over 50 Units	\$12.00		
2. Through 200 Amp.	\$20.00			Fire Alarm Systems:			
3. Over 200 Amp. Thru 600 Amp.	\$25.00			24. Up to 10 devices	\$50.00		
4. Over 600 Amp. Thru 800 Amp.	\$50.00			25. 11 to 20 devices	\$100.00		
5. Over 800 Amp. Thru 1200 Amp.	\$100.00			26. Over 20 devices	\$5 each		
6. Over 1200 Amp. (GFI Only)	\$200.00			27. Energy Retrofit Temp Control	\$45.00		
7. Circuits	\$5.00			28. Conduit or Ground Only	\$45.00		
8. Lighting Fixtures – per 25	\$10.00			Signs:			
9. Dishwasher	\$8.00			29. Unit	\$15.00		
10. Furnace-Unit Heater	\$8.00			30. Lettering	\$20.00		
11. Electrical Heat Units -Baseboard	\$8.00			31. Neon – per 25ft	\$20.00		
12.Outlets: Microwave	\$10.00			Residential Inspections:			
Attic Fan	\$10.00			32. Residential Plan Review	\$75.00		
Cooktop	\$10.00			33. Special/Safety Inspection	\$75.00		
Oven	\$10.00			34. Additional Inspection	\$75.00		
Disposal	\$10.00			35. Rough Inspection	\$75.00		
Dryer	\$10.00			36. Final Inspection	\$75.00		
Electric Heat	\$10.00			Commercial Inspections:			
Range	\$10.00			37. Commercial Plan Review	\$100.00		
Hydro Tub	\$10.00			38. Special/Safety Inspection	\$100.00		
Water Pump	\$10.00			39. Additional Inspection	\$100.00		
Water Heater	\$10.00			40. Rough Inspection	\$100.00		
Garage Door Opener	\$10.00			41. Final Inspection	\$100.00		
Sump Pump	\$10.00			Additional Fees:			
Central Vacuum	\$10.00			42. Certification Fee*	\$20.00		
Phone Jacks	\$10.00			43. Registration Fee**	\$15.00		
Cable Lines	\$10.00			44. Work Started W/O Permit (After 8 days, additional \$50 fee)	\$25.00		
Vehicle Charging Outlet	\$10.00			45. Renew/Reopen a Closed Permit	\$75.00		
13. Residential Air Conditioner	\$25.00			46. Other (please specify)			
14. Feeders-Bus duct, etc(per 50ft)	\$8.00						
15. Underground Trench (per 50ft) per inspection	\$20.00						
16. Change of Service	\$30.00						
17. Pool/Hot Tubs	\$50.00						
18. Generator (including transfer switch)	\$50.00						
19. Solar Panels	\$50.00			TOTAL FEE (MUST include the non-refundable application fee)			

* Required for all school and state owned construction projects.

** Registration is valid for one year from date of registration.

IX. Instructions For Completing Application

General: Electrical work shall not be started until the permit has been issued. Work started without a permit subject to additional fees.

Expiration of permit: A permit remains valid as long as work is progressing and inspections are requested and conducted. A permit shall become invalid if the authorized work is not commenced within six (6) months after issuance of permit or if the authorized work is suspended or abandoned for a period of six (6) months after the time of commencing the work. **A PERMIT WILL BE CLOSED WHEN NO INSPECTIONS ARE REQUESTED OR CONDUCTED WITHIN SIX (6) MONTHS OF THE DATE OF ISSUANCE OR THE DATE OF A PREVIOUS INSPECTION. CLOSED PERMITS CANNOT BE REFUNDED.**

Calling for inspections: When ready for an inspection, call the inspector providing as much advance notice as possible. The inspector will need the permit number, job location, access information and telephone number.