

RILEY TOWNSHIP BOARD - REGULAR MEETING

Held on June 11th, 2024 at 7:00 pm

Located at 13016 Belle River Road, Riley, Michigan 48041

CALL TO ORDER:

- Meeting called to order by Supervisor Titus at 7:00 p.m.
- Pledge of Allegiance

ROLL CALL:

Present: Supervisor Al Titus, Clerk Carol Miller, Trustee Duane Hagle, Trustee Mark Baranowski

Excused: Treasurer Mike Rushing

Other Officials Present: Building Inspector Doug Wendland, Deputy Treasurer Dawn Sawicki-Franz

GUEST SPEAKERS: Amanda from 123 NET, Inc. discussed the grant and progress on bringing internet to underserved areas such as Riley township. This would be an open network available to multi providers. Due to new investor, there is a name change from 123 NET Inc. to 123 NET Holdings LLC. Original owners are still part of group. Planned timeline is about 5 years. First phase of design is near completion and next is Environmental Review and sign off from state.

PUBLIC HEARING(S): None

APPROVE CONSENT AGENDA: Motion to approve Consent Agenda with RTB May minutes to be approved in July, Treasurer Bank Summary Report as of 05-31-2024; Clerk Reports: Balance Sheet as of 05-31-2024, Revenue & Expense Report PE 05-31-2024, Check Register of Monthly Bills checks #25877-25901 for \$39,214.23, Tax Disbursements #3312-3313 for \$1,283.22, Payroll Register V-#230001-230027 for \$17,806.43; Bond Refund Requests for BG240002, BG230018, BG230019, BA240003, BA240007 for a total of \$1,500; Communications received from RLEMS, made by Hagle, seconded by Baranowski. Roll Call: Ayes-4, Nays-0; Motion carried.

APPROVE REGULAR MEETING AGENDA for JUNE 11th, 2024: Add Bids for Trash removal to new business.

- Motion to approve Regular Meeting Agenda with changes made by Baranowski, seconded by Hagle. All in favor, motion carried.

TOWNSHIP NEWS AND ANNOUNCEMENTS:

- Annual Audit is scheduled for Thursday, July 25th, 2024
- Absent Voter Ballot applications have been sent out for August 6th Primary. Early Voting Days start July 27th and run thru August 4th.

COMMITTEE REPORTS:

Parks and Recreation: Changed the Fall Festival date to September 21, 2024. Flyer on Park & Rec activities going out in tax bills and walking path should start sometime in June, weather permitting. Need more committee members to work on Park & Rec.

Planning Commission: Hagle reported they discussed the Home Occupation ordinance, discussed the Sign ordinance and got an update on the Master Plan.

Zoning Board of Appeals: No meeting held.

Building Department: Some pool permits and accessory building permits were started.

Ordinance Enforcement: Suggests adding acceptable decibel amounts to noise ordinance and purchase of decibel reader. Asks the board to adopt acceptable height for grass and weeds and a time given till township can cut and charge to be part of our ordinance for property maintenance. Presented two properties for consideration of sending to attorney. Discussed procedure of handling complaints.

- *1850 Riley Center Road* and vacant lot next door need to be cleaned up. Resident was at meeting and stated that they will work with OEO to come up with a time line for clean-up. Citizen mentioned that there is a well on property that needs to be addressed.
- *12111 Griffin Road* has had numerous attempts to contact regarding a violation of home occupation. There has been no response from owners or attempt to correct, second violation letter was sent with no response. Suggest sending to attorney for further action, asking for administrative search warrant.

→ *Motion to send 12111 Griffin Road to the township attorney for further action made by Titus, seconded by Hagle. All in favor, Motion carried.*

Roads: Discussed stone for Hill Rd and Miller Rd. The county decides where to use the match funds on stone and chloride. Citizen asked about ditch work but road commission is not looking to do anything at this time. Crossroad culvert on Tibbets needs work.

UNFINISHED BUSINESS:

1. **123 NET Inc:** Motion to approve the consent transfer of control from 123 NET Inc. to 123 NET Holding LLC made by Baranowski, seconded by Hagle. All in favor, motion carried.

NEW BUSINESS

1. **BS&A Update:** Looking into using BS&A for payroll, made need to switch to cloud based program. Deputy treasurer mentioned it might be better to use an outside company for tax and year end obligations. July 2, 2024 will have a webinar to discuss options.
2. **Eliminate Office Odor:** have had Service Pro and Superior Heat in to check for source of odor. Insurance offers up to 15 thousand to resolve issue. Suggestion to get air purifiers for the office was made. Building inspector stated it could be a water problem, softeners are not doing much, got Culligan to test water supply. Offered pricing on purchase or renting of Water Softeners. Suggest renting new softeners for \$43.95 per month.
→ *Motion to Rent water softener system for the office and hall on a monthly basis for \$43.95/ each with an install fee of \$230 from Culligan made by Baranowski, seconded by Titus. Roll Call: 4- Ayes, 0 Nays motion carried.*
3. **Notice of Bid for Trash Assessment:** Clerk will work on bid proposal for new trash contract, have bids back by October for November Public Hearing.

PUBLIC COMMENT-Citizens Wishing to Address the Board: None.

COMMENTS FROM THE BOARD OF TRUSTEE'S NOT ALREADY ADDRESS: None.

NEXT REGULAR MEETING SCHEDULED: July 9th, 2024 at 7:00 pm at Riley Township Hall

ADJOURNMENT: Motion to adjourn at 8.27 pm made by Hagle, seconded by Baranowski. All in favor, motion carried.

Respectfully submitted by Patricia Gondert, Recording Clerk